

Homosassa Special Water District
Regular Meeting
October 16th, 2023

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, October 16th, 2023, at the Water District office located at 7922 W. Grover Cleveland Blvd, Homosassa, FL.

Present were:

Commissioner R. MacRae	Rick Sandvick (Superintendent)
Commissioner Miller	Tim Kline (Deputy Superintendent)
Commissioner Sipos	Kendal Padgett (Staff)
Commissioner J. MacRae	

Attorney Carole Barice attended via Telephone

Commissioner Wilcox, Office Manager Jenn Roberts, and Engineer George McDonald were absent from the meeting.

Commissioner R. MacRae called the meeting to order at 4:04 PM.

1. Additions, Corrections, Deletions of Regular Meeting Minutes of September 18th, 2023

Commissioner Miller made a motion to accept the minutes as written. Commissioner Sipos seconded the motion. Vote Yes. Motion Carried.

2. Public Input

A. Brooks, Dr H Palmer (Leak Adjustment)

B. Coppage, Corey & Terri (Leak Adjustment)

C. Gray, Larry & Charlotte (Leak Adjustment)

D. Hamrick, Michael (Leak Adjustment)

E. McLeod, John (Leak Adjustment)

F. Wendt, Deborah (Leak Adjustment)

Commissioner Miller made a motion to block together all leak adjustments, waive the conservation rate, and give them time to pay. Commissioner Sipos seconded the motion. Vote Yes. Motion Carried.

3. George McDonald (Project Update)

4. Attorney Report

A. Janice Saltmarsh Contract

Attorney Carole Barice stated that the date needs to be changed in the first paragraph of the contract. She stated that we can strike through the month of September and change it to October. Once the change is made, the contract can be signed.

B. Board Policy Update

Attorney Carole Barice stated that a few easy changes need to be made such as the new rates, the addition of the purchase order policy, and others. She stated that everyone should have received an emailed file of the current board policies. She will resend them to everyone.

5. Secretary/Treasurer Reports

A. General Fund

B. Water Fund

C. Banking Information

D. Transfer Report

Discussion

E. Restitution- Shirley Duvall

Commissioner Miller informed the board that the monthly restitution payments have not been made in accordance with the court order. The total amount received in the last fiscal year was a small percentage of the total of what was to be paid. Commissioner R. MacRae stated that we continue to keep an eye on the payments.

6. Staff Report

A. Halls River Bridge Utility Adjustment Checks

Commissioner Sipos made a motion to move the Halls River Bridge money to the Government Pool Water Revenue account. Commissioner Miller seconded the motion. Vote Yes.

Motion Carried.

B. Audit

C. Employee Compliment Letter

There was a compliment letter submitted to the board for our Customer Service Manager Cindy Kovacs. The letter touched on how efficient Cindy is with assisting customers with leaks and applying for leak adjustments.

Office Staff Kendal Padgett complimented Cindy Kovacs on her thoroughness, her passion, and her love for the job she does. She stated that Cindy is a one-of-a-kind employee and the district is very lucky to have her.

Commissioner Miller stated she recently witnessed firsthand how a customer complimented Cindy for her work and how it lit her up.

D. Overtime Report

E. Superintendent

1. Presentation to the Board

Superintendent Rick Sandvick brought in a saddle from the 6" line we have out on S Purslane Dr. This saddle is between 35-40 years old. The purpose of the saddle is to allow a tap-in for new service. He stated that the line on W Fishbowl Dr needs to be replaced from W Blue Water Pt to the elevated tank. He stated that the job is going to require a directional bore. Commissioner R. MacRae suggested they get information and numbers together and present it to the board at next month's meeting.

2. Water Audit

The water loss for the month of September was 8.61%.

3. Leak Report

4. Employee Wage Increase Summary

Commissioner Miller made a motion to accept the additional wage increases for the noted employees effective immediately. Commissioner J. MacRae seconded the motion. Vote Yes. Motion Carried.

5. Hiring New Employee- Field Technician

Superintendent Rick Sandvick stated that he would like to start looking for a new field employee before he retires. Commissioner Sipos stated that he could start looking now. Commissioner Miller stated that she has two possible candidates who would apply for the position.

7. Reports to the Board

A. Adjustment Report

B. Shut Off List

Discussion

8. Board Comments

Commissioner J. MacRae stated that it was a good meeting, she is looking forward to Rick's presentation for all updates and fixes, she thought it was neat with the saddle presentation, she is learning so much every time and she thanked staff and everyone.

Commissioner Sipos thanked the staff for the treats, it was a good meeting, and she will be absent from next month's meeting.

Commissioner Miller thanked the staff for the treats, she appreciated the input of everyone, she is looking forward to hearing about the projects, she is glad that the wage increase passed as they are well deserved, and thanked Kendal Padgett for sitting in and being the step in for Office Manager Jenn Roberts.

Commissioner R. MacRae complimented Kendal Padgett on a good job, he is excited about the projects, thanked everyone and the inputs are important to keep the board moving and are appreciated.

9. Pay Bills/Adjournment

Commissioner Miller made a motion to pay bills and adjourn the meeting. Commissioner R. MacRae seconded the motion. Vote Yes. Motion Carried.