

Homosassa Special Water District

Regular Meeting

May 20th, 2024

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, May 20th, 2024, at the Water District office located at 7922 W. Grover Cleveland Blvd, Homosassa, FL.

Present were:

Commissioner R. MacRae	Rick Sandvick (Superintendent)
Commissioner J. MacRae	Tim Kline (Deputy Superintendent)
Commissioner Sipos	Kendal Padgett (Staff)
Commissioner Miller (Via Zoom)	Jody Roxby (Via Zoom)
Carole Barice (Attorney)	Tammy Campbell, McDirmit Davis (Via Zoom)
Seth Edge (Guest)	

Engineer George McDonald, Commissioner Wilcox, and Office Manager Jenn Roberts were absent from the meeting.

Commissioner R. MacRae called the meeting to order at 4:02 PM.

1. Additions, Corrections, Deletions of Regular Meeting Minutes of April 15th, 2024

Attorney Carole Barice stated that on page four under Filling a Board Member Seat Vacancy the paragraph needs to be rewritten as it is not accurate. She is happy to provide a rewrite of the paragraph to correct the accuracy.

Commissioner Miller stated that on page five under Restitution it is not a Federal Court's order and needs to be corrected to a State Court's order.

Commissioner Sipos made a motion to accept the minutes with the corrections as suggested by Attorney Carole Barice and Commissioner Miller. Commissioner J. MacRae seconded the motion. Vote Yes. Motion Carried.

2. Florida Blue Insurance Renewal- Jody Roxby

Jody Roxby presented the Florida Blue Insurance Renewal via Zoom. She provided the board with the total for the current and new plans. She stated that the Florida Blue rate had a 6% increase and the Principal rate stayed the same.

Commissioner Sipos made a motion to accept the renewal contract for the current Florida Blue plan. Commissioner J. MacRae seconded the motion. Vote Yes. Motion Carried.

Commissioner J. MacRae made a motion to accept the renewal contract for the Principal plan. Commissioner Sipos seconded the motion. Vote Yes. Motion Carried.

3. 2022-2023 Final Year-End Audit- Tammy Campbell, McDirmit Davis

Tammy Campbell presented the 2022-2023 Final Year-End Audit via Zoom. She stated that the audit received an unmodified opinion and was an overall positive audit.

Commissioner J. MacRae made a motion to approve and sign the 2022-2023 Final Year-End Audit. Commissioner Sipos seconded the motion. Vote Yes. Motion Carried.

4. Public Input

A. Bogdanos, Sharon (Leak Adjustment)

B. Chytil, Christopher (Leak Adjustment)

C. Young, Constance (Leak Adjustment)

Commissioner Sipos made a motion to block together all leak adjustments, waive the conservation rate, and give them time to pay. Commissioner J. MacRae seconded the motion. Vote Yes. Motion Carried.

5. George McDonald (Project Update)

Engineer George McDonald provided an update via email to the commissioners as he was absent from the meeting.

A. Homosassa River Crossing Water Main Project

Engineer George McDonald informed the board that a contractor for Duke Energy reached out inquiring about the possibility of a joint bore under the river due to Duke Energy or other utilities also needing to run new lines. Deputy Superintendent Tim Kline has also been in contact with the Contractor.

6. Attorney Report

A. District Strategic Plan

Attorney Carole Barice informed the board that Governor DeSantis has signed House Bill 7013 into law and the Strategic Plan needs to be listed on the website by October 1st, 2024.

Commissioner R. MacRae suggested that there be a workshop held for the board to work on the Strategic Plan to have it completed and listed on the website by October 1st, 2024.

7. Secretary/Treasurer Reports

- A. General Fund**
- B. Water Fund**
- C. Banking Information**
- D. Transfer Report**
- E. Monthly Water Sales Transfer**

Discussion

8. Staff Report

- A. Fair Credit Report Act**
- B. Principal Insurance Vote**

Jody Roxby presented the Principal Insurance Renewal via Zoom. She stated that the rate has stayed the same.

C. Budget Workshop Date to Set

Commissioner R. MacRae agrees with the times and dates set for the July 15th, 2024, and August 19th, 2024 Budget Workshop. He also stated that there should be a Strategic Plan Workshop held at 1:30 PM on both dates July 15th, 2024, and August 19th, 2024.

D. Bill 7013 Strategic Plan for Special District Template

Office Manager Jenn Roberts informed the board that she reached out to both the Florida Rural Water Association and the Florida Association of Special Districts regarding obtaining a template for the Strategic Plan. Both of the Associations stated that they are not currently creating a template for Special Districts.

E. Overtime Report

F. Superintendent Report

1. Purchase of a new Vermeer Rock Cutter

Superintendent Rick Sandvick informed the board that he is currently looking into purchasing a new rock cutter as our current one is over 31 years old. He stated that there will be a demo done with the new machine and it will be budgeted into the 2024-2025 Fiscal Year budget.

2. P. S. A. R. Result

Deputy Superintendent Tim Kline informed the board that we received back our 2023 P. S. A R. Results. The annual water loss for 2023 was 7.11%.

3. W Yulee Dr & W Central St Directional Bore

Deputy Superintendent Tim Kline informed the board that the W Yulee Dr & W Central St Directional Bore has been completed.

4. W Yulee Dr. Water Main Replacement

Deputy Superintendent Tim Kline informed the board that the W Yulee Dr. Water Main Replacement is currently on hold as they are awaiting repairs to be made on the rock cutter to continue and complete the replacement.

5. Property Study for Live Time Meters

Deputy Superintendent Tim Kline informed the board Tyler Stargel with Ferguson will be in on May 23rd, 2024 to go over the completed Property Study. He stated that he will have more information on the results at next month's meeting.

6. Water Audit Report

The water loss for the month of April was 7.74%.

7. Leak Report

Discussion

9. Reports to the Board

A. Adjustment Report

B. Shut-Off List

Discussion

10. Board Comments

Commissioner Sipos would like for the district to reach out to the State of Florida regarding starting the process of another loan, like the SRF Loan, for more projects.

Attorney Carole Barice stated that the district should reach out to Andy Eastman once totals are known from Engineer George McDonald for the Homosassa River Crossing Water Main Replacement and W Fishbowl Dr Water Main replacement projects.

Commissioner Sipos informed the board that she will be resigning at the end of 2024. She stated that she put a lot of time and effort into being a commissioner and that is it time to step away.

Commissioner J. MacRae stated that it was a good meeting, that she is looking forward to the Strategic Plan workshops, and she thanked everyone. She also complimented Superintendent Rick Sandvick and Deputy Superintendent Tim Kline on the great job they did on the P.S.A.R. report.

Commissioner Miller thanked everyone for allowing her to attend the meeting via Zoom. She stated that it was a good meeting and she wishes Commissioner Sipos great success in her next chapter. She congratulated Commissioner Sipos on her successful career as a commissioner.

Commissioner R. MacRae stated that it was a good meeting and he thanked everyone for their input on all of the items.

11. Pay Bills/Adjournment

Commissioner J. MacRae made a motion to pay the bills and adjourn the meeting. Commissioner Sipos seconded the motion. Vote Yes. Motion Carried.