

Homosassa Special Water District

Regular Meeting

May 15th, 2023

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, May 15th, 2023, at the Water District office located at 7922 W. Grover Cleveland Blvd, Homosassa, FL.

Present were:

Commissioner R. MacRae	Carole Barice (Attorney)
Commissioner Miller	Rick Sandvick (Superintendent)
Commissioner Wilcox	Jenn Roberts (Office Manager)
Commissioner Sipos	Kendal Padgett (Staff)
Commissioner J. MacRae	Tim Kline (Staff)
George McDonald (Engineer)	Tammy Campbell, McDirmit & Davis (Via Zoom)
Jody Roxby (Via Zoom)	Teresa Olds (Guest)

Commissioner R. MacRae called the meeting to order at 4:00 PM.

1. Additions, Corrections, Deletions of the Regular Meeting Minutes of April 17th, 2023

Commissioner Wilcox made a motion to accept the minutes as written. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

2. Florida Blue Insurance Renewal- Jody Roxby

Jody Roxby presented the Florida Blue Insurance Renewal via Zoom. She provided the board with the total for the current and new plans. She stated the Florida Blue rate had a 14% increase and the Principal rate is the same.

Commissioner Sipos made a motion to accept the renewal contract for the current Florida Blue plan. Commissioner J. MacRae seconded the motion. Vote Yes. Motion Carried.

Commissioner Miller made a motion to accept the renewal contract for the Principal plan. Commissioner Wilcox seconded the motion. Vote Yes. Motion Carried.

3. 2021-2022 Final Year End Audit- Tammy Campbell, McDirmit & Davis

Tammy Campbell presented the 2021-2022 Final Year-End Audit via Zoom. She stated that the audit received an unmodified opinion and was an overall positive audit.

Commissioner Wilcox made a motion to approve and sign the 2021-2022 Final Year-End Audit. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

4. Public Input

A. Chambliss, James & Jack (Leak Adjustment)

B. Davis, Jeremy (Leak Adjustment)

C. Selby, Karen (Leak Adjustment)

Commissioner Wilcox made a motion to block together all leak adjustments, waive the conservation rate, and give them time to pay. Commissioner Sipos seconded the motion. Vote Yes. Motion Carried.

5. George McDonald (Project Update)

A. US 19 Water Main Relocation

The water main relocation has been completed.

6. Attorney Report

7. Secretary/Treasurer Report

A. General Fund

B. Water Fund

Commissioner Miller has provided a letter to be emailed regarding the restitution payments we have been receiving.

Commissioner R. MacRae made a motion to have the letter emailed over. Commissioner J. MacRae seconded the motion. Vote Yes. Motion Carried.

C. Banking Information

D. Transfer Report

Commissioner R. MacRae suggested paying off the SRF Loan 090201 in full for the engineering and planning of the SRF project.

Commissioner Wilcox made a motion to pay off the SRF Loan 090201. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

8. Staff Report

A. SRF Construction Loan

Andy Eastman reached out to Office Manager Jenn Roberts to let her know that the total loan amount should be finalized soon.

B. Regions Loan Agreement

C. Leak Report

D. Superintendent

1. Bank of America

The job has been completed and the total cost is under \$30,000.

2. Water Audit Report

The water loss for the month of April was 9.54%.

3. Replacing Garage Doors

Commissioner R. MacRae would like the district to reach out to obtain more quotes for replacing the garage doors. Once more quotes are received and reviewed, Superintendent Rick Sandvick can sign off on the replacement.

4. Tim Kline

Superintendent Rick Sandvick informed the board that starting now he will be taking a day off every week and would like to shift more of the current day-to-day roles to Tim Kline.

Commissioner R. MacRae recommended that a new job title be created for Tim's position and suggested a pay increase.

Commissioner Wilcox made a motion to create a new job position and give Tim a 3% raise.

Commissioner Miller suggested instead of receiving a 3% raise, Tim should receive a \$3.00 an hour raise.

Commissioner Wilcox amended her motion to create a new job position and give a \$ 3.00 an hour raise. Commissioner Sipos seconded the motion. Vote Yes. Motion Carried.

5. New GPS Line Locating Unit

Superintendent Rick Sandvick presented to the board a quote for a new GPS Line Locating unit. This new unit would make line locating much more accurate and provide the technicians with a better chance of avoiding errors.

Commissioner Sipos made a motion to purchase the new GPS Line Locating unit. Commissioner J. MacRae seconded the motion. Vote Yes. Motion Carried.

9. Reports to the Board

A. Adjustment Report

B. Shut Off List

Discussion

10. Board Comments

Commissioner J. MacRae said it was a very good meeting.

Commissioner Sipos said it was a good meeting and she thanked the staff for all their hard work.

Commissioner Wilcox said it was a great meeting.

Commissioner Miller said it was a very productive meeting. She thanked everyone for their patience, congratulated Tim Kline, and wished him the best of luck.

Commissioner R. MacRae said it was a great meeting and thanked everyone for all their hard work.

11. Pay Bills/Adjournment

Commissioner Wilcox made a motion to pay the bills and adjourn the meeting. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.