

Homosassa Special Water District

Regular Meeting

March 20th, 2023

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, March 20th, 2023, at the Water District office located at 7922 W. Grover Cleveland Blvd, Homosassa, FL.

Present were:

Commissioner R. MacRae	George McDonald (Engineer)
Commissioner J. MacRae	Carole Barice (Attorney)
Commissioner Sipos	Rick Sandvick (Superintendent)
Commissioner Wilcox	Kendal Padgett (Staff)

Commissioner Miller attended the meeting via Zoom.

Office Manager Jenn Roberts was absent from the meeting.

Commissioner R. MacRae called the meeting to order at 4:00 PM.

1. Additions, Corrections, Deletions of the Regular Meeting Minutes of February 20th, 2023

Commissioner Sipos made a motion to accept the minutes as written. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

2. Public Input

A. Franklin, Debbie (Leak Adjustment)

B. Gunter, Frank (Leak Adjustment)

C. Sasser, Chadwick & Sarah (Leak Adjustment)

Commissioner Wilcox made a motion to group all leak adjustments, waive the conservation rate and give them time to pay. Commissioner Sipos seconded the motion. Vote Yes. Motion Carried.

3. George McDonald (Project Update)

A. US 19 Water Main Relocation

The water main on US 19 in front of Bank of America needs to be deepened due to DOT needing to deepen the swale.

4. Attorney Report

A. HSWD Employee Manual

B. Redlined HSWD Employee Manual 2022-2023

Attorney Carole Barice noted that some corrections needed to be made in the employee manual. Commissioner Miller and Commissioner J. MacRae noted what corrections they found needed to be made. Attorney Carole Barice said to send the corrections over to Office Manager Jenn Roberts to make necessary corrections. Once corrections are made, the employee manual should be ready to be adopted.

5. Secretary/Treasurer Reports

A. General Fund

B. Water Fund

C. Banking Information

D. Transfer Report

Commissioner Sipos made a motion to pause the extra Regions Commercial Loan principal payment that is being made monthly. Commissioner Wilcox seconded the motion. Vote Yes. Motion Carried.

6. Staff Report

A. Regions Signature Card

B. Leak Report

C. Citrus County Property Appraiser Request for Audit

D. Superintendent

A. Water Audit Report

The water loss for the month of February was 8.26%.

B. Blue Bird

The contractor is currently getting with the county building department to obtain the permit to continue the demolition of the building.

C. Rosa Court Estimate

Superintendent Rick Sandvick brought to the board's attention that there is a section of Rosa Court that will need to be repaved after they finish work. The board gave him the approval to get the area repaved.

D. HSWD Parking Lot Repave Estimate

Superintendent Rick Sandvick brought forward a quote for the repaving of the parking lot to the board. He informed them that this can wait until the next fiscal year to get completed.

7. Reports to the Board

A. Adjustment Report

B. Shut Off List

Discussion

8. Board Comments

Commissioner Sipos said it was a good meeting and she was glad everyone could attend.

Commissioner J. MacRae said it was a good meeting and that the pausing of the extra principal payment was a good decision for the district.

Commissioner Wilcox said it was a great meeting and she appreciates all the hard work that the staff is doing.

Commissioner Miller said it was a good meeting and a good point to pause the extra principal payment.

Commissioner R. MacRae said it was a good meeting and thanked the staff for the good job they are doing.

9. Pay Bills/Adjournment

Commissioner Sipos made a motion to pay the bills and adjourn the meeting. Commissioner Wilcox seconded the motion. Vote Yes. Motion Carried.