

Homosassa Special Water District

Regular Meeting

July 15th, 2024

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, July 15th, 2024, at the Water District office located at 7922 W. Grover Cleveland Blvd, Homosassa, FL.

Present were:

Commissioner R. MacRae	Rick Sandvick (Superintendent)
Commissioner Miller	Tim Kline (Deputy Superintendent)
Commissioner Wilcox	Jenn Roberts (Office Manager)
Commissioner J. MacRae	Kendal Padgett (Staff)
Carole Barice (Attorney)	Seth Edge (Guest)
George McDonald (Engineer)	

Commissioner Sipos was absent from the meeting.

Commissioner R. MacRae called the meeting to order at 3:59 PM.

1. Additions, Corrections, Deletions of the Regular Meeting Minutes of June 17th, 2024

Commissioner Miller stated that on page four under Attorney Report, item A, the other verbs listed in the Florida Statute 112.3135 should be added after the word appointing. Attorney Carole Barice agreed with Commissioner Miller.

Commissioner Miller made a motion to accept the minutes with the corrections stated. Commissioner J. MacRae seconded the motion. Vote Yes. Motion Carried.

2. Public Input

A. Boys and Girls Clubs of Citrus County (Leak Adjustment)

B. Homosassa Methodist Church (Leak Adjustment)

C. Townsend, Ray (Leak Adjustment)

Commissioner Miller made a motion to block together all leak adjustments, waive the conservation rate, and give them time to pay. Commissioner J. MacRae seconded the motion. Vote Yes. Motion Carried.

3. George McDonald (Project Update)

A. Homosassa River Crossing

Engineer George McDonald informed the board that he is still working on getting the easement from the Homosassa Civic Club. He stated a contractor for Duke Energy approached him regarding trying to get a joint easement so both companies can use the same location of the new proposed line. He stated that if the project was joint with Duke Energy, it would not be constructible due to having both water and electric lines and the required bore size to get across the river. He stated that Duke Energy sent over an exclusive easement to the Homosassa Civic Club, and he forwarded that easement over to Attorney Carole Barice for review. Attorney Carole Barice stated that she could draft an open easement with the Homosassa Civic Club and submit it to Duke Energy for approval. Engineer George McDonald suggests that we continue moving forward with the surveying and the start of the permitting process. Commissioner R. MacRae would like to set up a meeting with Duke Energy, the Homosassa Civic Club, Engineer George McDonald, and the district to discuss the easement.

4. Attorney Report

Commissioner Miller asked Attorney Carole Barice if she felt it was necessary to reach out to the Florida Commission of Ethics to see if there was anything that was possibly handled wrong with the appointment of Dee Dee Wilcox to the board. Attorney Carole Barice stated that since Florida Statute 112.3135 was not brought up previously and Caitlin Wilcox submitted her letter of resignation, there is no chance the Ethics Commission would take a look. She apologized that it was not brought to the attention of the board at an earlier time.

5. Secretary/Treasurer Reports

A. General Fund

B. Water Fund

C. Banking Information

D. Transfer Report

E. Monthly Water Sales Transfer

Discussion

6. Staff Report

A. Adoption of Tax Ad Valorem Millage Rate 1.3307%

Commissioner R. MacRae made a motion to adopt the Tax Ad Valorem Millage Rate of 1.3307%. Commissioner J. MacRae seconded the motion. Commissioner R. MacRae stated that this was for budget purposes and was not an adoption of the millage rate. Vote Yes. Motion Carried.

B. Bank Account Addition

Commissioner R. MacRae made a motion to approve the addition of Dee Dee Wilcox to all of the Region's bank accounts and the removal of Caitlin Wilcox from all of the Region's bank accounts. Commissioner J. MacRae seconded the motion. Vote Yes. Motion Carried.

C. New Retirement Rates

D. Budget Meeting Dates

Office Manager Jenn Roberts confirmed with the board the dates for the next budget workshop, the Tentative Budget Meeting, and the Final Budget Meeting. Commissioner Miller stated that she will be attending the Tentative Budget Meeting via Zoom.

E. Florida Department of Corrections Letter

F. Andy Eastman Conversation

Office Manager Jenn Roberts informed the board that Andy Eastman has been working with Engineer George McDonald on a couple of projects that are currently ongoing to see if any grants or SRF loans are available.

G. Overtime Report

H. Superintendent Report

1. Rock Cutter Demo

Superintendent Rick Sandvick informed the board that they are currently waiting for the demo to be scheduled to finish the W Yulee Dr directional bore.

2. Water Audit Report

The water loss for the month of June was 8.09%.

3. Flow Meter Testing- Well 5 & Well 6

Deputy Superintendent Tim Kline informed the board that he had a company come out to test the accuracy of Well 5 & Well 6 due to the water loss being so low the past few months. The test confirmed that the meters are accurate and everything matches what has been pumped to what has been sold.

4. Riverhaven Storage Tank

Deputy Superintendent Tim Kline informed the board that there was an overflow at the Riverhaven Storage Tank that occurred due to the actuator valve failing. This overflow lasted for 90 minutes and resulted in a loss of more than 30,000 gallons. He stated that Plant Operator Justin Ingold ordered a new actuator valve for the tank.

5. Real-Time Meter Towers

Deputy Superintendent Tim Kline presented the board with a couple of pictures of what the towers would look like. He stated that they are still trying to look for a location to help reach the meters at the end of W Mason Creek Rd. Commissioner R. MacRae suggested that the staff look for some property options for putting a tower on to help with meter coverage.

7. Reports to the Board

A. Adjustment Report

B. Shut Off List

Discussion

8. Board Comments

Commissioner J. MacRae stated that the budget was very detailed, the Strategic Plan was very easy to read, and that it was a good meeting and she thanked the staff.

Commissioner Wilcox stated that the information for the budget and Strategic Plan was easy to comprehend and she appreciated it.

Commissioner Miller apologized for missing the two workshops and she thanked everyone.

Commissioner R. MacRae stated that it was a great meeting, it was very educational, and thanked everyone.

9. Pay Bills/Adjournment

Commissioner Miller made a motion to pay the bills and adjourn the meeting. Commissioner J. MacRae seconded the motion. Vote Yes. Motion Carried.