

Homosassa Special Water District

Regular Meeting

January 16th, 2023

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, January 16th, 2023, at the Water District office located at 7922 W. Grover Cleveland Blvd, Homosassa, FL.

Present were:

Commissioner R. MacRae	George McDonald (Engineer)
Commissioner Miller	Rick Sandvick (Superintendent)
Commissioner Wilcox	Jenn Roberts (Office Manager)
Commissioner J. MacRae	Kendal Padgett (Staff)
Carole Barice (Attorney)	

Commissioner Sipos and Commissioner Rendueles were absent from the meeting.

Commissioner R. MacRae called the meeting to order at 4:01 PM.

1. Oath of Office

Attorney Carole Barice swore in Jessica MacRae and Caitlin Wilcox to the Office of Commissioners.

2. Election of Officers

Commissioner R. MacRae nominated Commissioner Miller to be Secretary/Treasurer.

Commissioner Miller has accepted her nomination to be Secretary/Treasurer.

Commissioner R. MacRae	Vote Yes
Commissioner Miller	Vote Yes
Commissioner Wilcox	Vote Yes
Commissioner J. MacRae	Vote Yes

Nomination stands for Commissioner Miller as Secretary/Treasurer.

Commissioner Wilcox nominated Commissioner R. MacRae to be Chairman.

Commissioner R. MacRae has accepted his nomination to be Chairman.

Commissioner R. MacRae	Vote Yes
Commissioner Miller	Vote Yes
Commissioner Wilcox	Vote Yes
Commissioner J. MacRae	Vote Yes

Nomination stands for Commissioner R. MacRae as Chairman.

Commissioner Miller nominated Commissioner Wilcox to be Vice Chairman.

Commissioner Wilcox has accepted her nomination as Vice Chairman.

Commissioner R. MacRae	Vote Yes
Commissioner Miller	Vote Yes
Commissioner Wilcox	Vote Yes
Commissioner J. MacRae	Vote Yes

Nomination stands for Commissioner Wilcox as Vice Chairman.

3. Additions, Corrections, Deletions of Regular Meeting Minutes of December 19th, 2022

Commissioner Wilcox made a motion to accept the minutes as written. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

4. Public Input

A. Dunn, Jerry & Lorraine (Leak Adjustment)

B. Jacob Tree Properties, LLC (Leak Adjustment)

C. Surprise, Phyllis (Leak Adjustment)

D. Wilson, Darin (Leak Adjustment)

Commissioner Wilcox made a motion to waive the conservation rate and give time to pay for all leak adjustments. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

5. George McDonald (Project Update)

A. SRF

The SRF project is completed and the final inspection has been done.

6. Attorney Report

A. HSWD Employee Manual

B. Redlined HSWD Employee Manual 2022-2023

The Commissioners agreed that they will read the manual and discuss it further at next month's meeting.

7. Secretary/Treasurer Reports

A. General Fund

B. Water Fund

C. Banking Information

D. Transfer Report

Discussion

8. Staff Report

A. Adding New Commissioner

Commissioner Wilcox made a motion to approve the addition of Commissioner Jessica MacRae to all bank accounts and to remove any prior commissioners. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

B. Leak Report

C. Water Audit Report

The water loss for the month of December was 11.47%.

D. Superintendent

Superintendent Rick Sandvick provided an update on the progress of the Bluebird Springs building.

9. Reports to the Board

A. Adjustment Report

B. Shut Off List

Discussion

10. Board Comments

Commissioner R. MacRae welcomed Commissioner J. MacRae. He said it was a good meeting and congratulated Commissioner Wilcox on her re-election.

Commissioner Miller stated that it was a good meeting and congratulated Commissioner Wilcox and Commissioner J. MacRae. She is excited about the new beginnings.

Commissioner Wilcox stated it was a very good meeting and she welcomed Commissioner J. MacRae.

Commissioner J. MacRae stated that she is excited to be a part of the Board of Commissioners and she is excited to see the changes to the employee manual.

11. Pay Bills/Adjustment

Commissioner Miller made a motion to adjourn the meeting and pay the bills. Commissioner Wilcox seconded the motion. Vote Yes. Motion Carried.