

# Homosassa Special Water District

## Regular Meeting

### February 19<sup>th</sup>, 2024

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, February 19<sup>th</sup>, 2024, at the Water District office located at 7922 W. Grover Cleveland Blvd, Homosassa, FL.

Present were:

Commissioner Miller	Rick Sandvick (Superintendent)
Commissioner Wilcox	Tim Kline (Deputy Superintendent)
Commissioner Sipos	Jenn Roberts (Office Manager)
Carole Barice (Attorney)	Kendal Padgett (Staff)
George McDonald (Engineer)	

Commissioner R. MacRae and Commissioner J. MacRae were absent from the meeting.

Commissioner Wilcox called the meeting to order at 4:04 PM.

#### **1. Election of Officers**

Commissioner Wilcox suggested that the Elections of Officers be tabled until the March Board Meeting due to not everyone being present. Commissioner Miller and Commissioner Sipos agreed.

#### **2. Additions, Corrections, Deletions of the Regular Meeting Minutes of January 15<sup>th</sup>, 2024**

Commissioner Miller made a motion to accept the minutes as written. Commissioner Sipos seconded the motion. Vote Yes. Motion Carried.

#### **3. Public Input**

- A. Alexander, Bonny (Leak Adjustment)**
- B. Carithers, Bernadette (Leak Adjustment)**
- C. Davidson, Dan (Leak Adjustment)**
- D. DeLaVergne, Robin (Leak Adjustment)**
- E. Givens, Janice (Leak Adjustment)**
- F. Homosassa Methodist Church (Leak Adjustment)**

**G. Homosassa Springs State Park (Leak Adjustment)**

**H. Klinehoffer, Catherine (Leak Adjustment)**

**I. Pasternak, Jeff (Leak Adjustment)**

**J. Razook, Samuel (Leak Adjustment)**

**K. Ryman, Maurice (Leak Adjustment)**

**L. US Post Office (Leak Adjustment)**

Commissioner Sipos made a motion to bundle together all leak adjustments. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

Commissioner Miller made a motion to waive the conservation rate and give time to pay to the bundled adjustments. Commissioner Sipos seconded the motion. Vote Yes. Motion Carried.

**4. George McDonald (Project Update)**

**A. Homosassa River Crossing 6" Line Replacement**

Engineer George McDonald informed the board that he was able to meet with the Homosassa Civic Club Association regarding the easement that is needed. The Civic Club Association members voted to accept an easement once it is drawn up. The next step would be to have a conversation with the Southwest Florida Water Management District regarding the state land easement. He received final costs for the wetlands flagging of \$1,450.00. He is currently waiting for the final costs of surveying. He stated that he should have those costs at March's meeting.

**B. W Fishbowl 6" Line Replacement**

Engineer George McDonald informed the board that he received final costs for the wetland flagging of \$3,450. He is currently waiting for the final costs of surveying. He stated that he should have those costs at March's meeting.

**C. Easement for 7/11**

Engineer George McDonald stated that SRPG 98 River LLC provided the easement for the 7/11 gas station. The easement is for the 8" water line that runs through the front of the property approximately 400'. The easement has already been recorded with the Citrus County Clerk of Court.

## **5. Attorney Report**

### **A. HSWD Amendment Citrus County ROW Utilization Agreement**

Attorney Carole Barice informed the board that this amendment has not yet been approved by the Citrus County Board of Commissioners and the county attorney, Denise Lyn, still needs to look over it. She stated that this amendment does not have an expiration date and renews every year.

Commissioner Sipos made a motion to adopt the amendment and authorize Vice Chairman Commissioner Wilcox to sign. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

### **B. HSWD Resolution 2024-01 Meter Installation Charges, New Account Deposits and Miscellaneous Charges**

Commissioner Wilcox read the title of Resolution 2024-01 for the record.

Commissioner Sipos made a motion to accept and adopt Resolution 2024-01. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

## **6. Secretary/Treasurer Reports**

### **A. General Fund**

### **B. Water Fund**

### **C. Banking Information**

### **D. Transfer Report**

Discussion

## **7. Staff Report**

### **A. FASD Ethics Training**

Office Manager Jenn Roberts informed the board that the Ethics Training is required to be completed every year. Commissioner Sipos suggested that the district pay for the training. Commissioner Wilcox agrees that the district should reimburse for the training.

Commissioner Sipos made a motion for the district to pay reimbursement for the Ethics Training. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

### **B. SRF Construction Loan Payment**

### **C. Overtime Report**

## **D. Superintendent**

### **1. Water Audit Report**

The water loss for the month of January was 7.12%.

### **2. Leak Report**

### **3. S Purslane Dr Leak**

Superintendent Rick Sandvick informed the board that they repaired part of the line on S Purslane Dr that was leaking.

## **8. Reports to the Board**

### **A. Adjustment Report**

### **B. Shut Off List**

Discussion

## **9. Board Comments**

Commissioner Sipos stated that it was a pleasant meeting.

Commissioner Wilcox stated that it was a good meeting, she appreciates everyone attending and appreciates all of the great reports.

Commissioner Miller thanked everyone for attending and said she looks forward to next month's meeting.

## **10. Pay Bills/Adjournment**

Commissioner Miller made a motion to pay the bills and adjourn the meeting. Commissioner Sipos seconded the motion. Vote Yes. Motion Carried.