

Homosassa Special Water District

Regular Meeting

December 19, 2022

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, December 19, 2022 at the Water District office located at 7922 W. Grover Cleveland Blvd, Homosassa, FL.

Present were:

Commissioner MacRae	Carole Barice (Attorney)
Commissioner Miller	Rick Sandvick (Superintendent)
Commissioner Sipos	Jenn Roberts (Office Manager)
Commissioner Wilcox	Kendal Padgett (Staff)
George McDonald (Engineer)	

Commissioner Rendueles was absent from the meeting.

Commissioner MacRae called the meeting to order at 4:04PM.

1. Additions, Corrections, Deletions of the Regular Meeting Minutes of November 19, 2022

Commissioner Wilcox made a motion to accept the minutes as written. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

Commissioner Miller mentioned there was a typo in the minutes under section 2A in Commissioner Sipos last name.

Commissioner Wilcox made a motion with an amendment to accept the minutes with the corrections. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

2. Public Input

A. Allen, Delbert or Lorraine (Leak Adjustment)

B. Campbell, Charles (Leak Adjustment)

C. Jeeves, Robert & Bonnie (Leak Adjustment)

D. Jobe, Robert (Leak Adjustment)

E. Sheafe, Wayne (Leak Adjustment)

Commissioner Wilcox made a motion to waive the conservation rate and give time to pay for all leak adjustments. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

3. George McDonald (Project Update)

A. SRF

The SRF project is completed. There is a final inspection to take place next month.

B. RFQ Continuing Professional Services Contract & Rate Schedule

Attorney Carole Barice stated that a Notice of Intent needs to be posted on the district's website for 72 hours before we can sign the new contract for George McDonald. If there are no protests to the Notice of Intent, the contract can be signed.

4. Attorney Report

Attorney Carole Barice is working with Susan Spradley for the revisions of the employee manual. She stated they should have a draft ready for the January 2023 board meeting.

5. Secretary/Treasurer Reports

A. General Fund

B. Water Fund

C. Banking Information

D. Transfer Report

Discussion

6. Staff Report

A. Audit

Tammy with McDirmit Davis visited our office December 14th and will pick back up with the audit after the holidays.

B. Leak Report

C. 2023 Holiday Schedule

Commissioner Wilcox made a motion to approve the 2023 Holiday Schedule. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

D. New Commissioner Process

Discussion

E. Superintendent

1. Water Loss Report

The water loss for the month of November was 11.49%.

2. Blue Bird Springs Property

Superintendent Rick Sandvick brought it to the attention of the Board that the property we have is currently a liability to the district. He would like to demolish the building down to the concrete slab.

Commissioner Wilcox made a motion to approve the removal of the building. Commissioner Sipos seconded the motion. Vote Yes. Motion Carried.

7. Reports to the Board

A. Adjustment Report

B. Shut Off List

8. Board Comments

Commissioner Sipos wished a Merry Christmas to all. She said she will see everyone in the new year and it was a very good meeting.

Commissioner Wilcox thanked the staff and wished everyone a Merry Christmas.

Commissioner Miller said it was a nice meeting, she wishes Commissioner Rendueles was present and wished everyone a Merry Christmas.

Commissioner MacRae said it was a great meeting. He wished everyone a Merry Christmas and a Happy New Year.

Attorney Carole Barice wished everyone a Merry Christmas.

9. Pay Bills/Adjournment

Commissioner Miller made a motion to pay bills and adjourn the meeting. Commissioner Wilcox seconded the motion. Vote Yes. Motion Carried.