

Homosassa Special Water District

Regular Meeting

August 17, 2020

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, August 17, 2020 at 4:00 PM. This meeting was held virtually as per Governors Executive Order # 20-69.

Present were:

Commissioner MacRae
Commissioner Wilcox
Commissioner Rendueles
Carole Barice (Attorney)
David Purnell (Superintendent)
Teresa Olds (HSWD Staff)

Commissioner Sipos
Commissioner Green
Heidi Miller
George McDonald (Engineer)
Rick Sandvick (HSWD Staff)

Commissioner MacRae called the meeting to order at 4:00 PM

Commissioner MacRae stated that since this meeting is being held virtually as per the order above, please state your name for the record and all motions will be voted on individually

1) Additions, Corrections Deletions of the Regular Meeting Minutes of July 20, 2020

Commissioner MacRae made a motion to accept the Minutes of July 20, 2020.
Commissioner Sipos seconded the motion.

Attorney Barice stated that there is a blank in the amount for the quote for Pigeon Roberts.

Teresa stated that amount should be \$7,475.00

Discussion.

| | |
|------------------------|----------|
| Commissioner MacRae | Vote yes |
| Commissioner Sipos | Vote yes |
| Commissioner Wilcox | Vote yes |
| Commissioner Green | Vote yes |
| Commissioner Rendueles | Vote yes |

Motion carried.

2) Public Input

- A) Francis Einsmann, Jr (Adjustment due to leak)
- B) Clayton Simmons (Adjustment due to leak)
- C) Scott Thomson (Adjustment due to leak)

Commissioner MacRae made a motion to approve all of the leak adjustments listed above, remove the conservation rates and give them time to pay if needed. Commissioner Green seconded the motion.

| | |
|------------------------|----------|
| Commissioner MacRae | Vote yes |
| Commissioner Sips | Vote yes |
| Commissioner Wilcox | Vote yes |
| Commissioner Green | Vote yes |
| Commissioner Rendueles | Vote yes |

3) George McDonald (Project Update)

SRF project is now in construction. As of last week, they had completed most of the Directional Drilling in area C completed.

Discussion.

I have requested the balance in the escrow accounts for the Halls River Bridge, and both of the 19 Accounts and as of yet I have not received an answer from DOT. Should have an answer on this by the next Board meeting.

Discussion.

Commissioner MacRae asked George to go over the different areas of the SRF project.

George stated that the SRF project was set up in 4 areas. Area A is down at the end of Mason Creek Rd., Area B is a large area that covers most of the Old Homosassa Area, area C is off Yulee Dr including James St., Parkland Terrace and Steven Dr., Area D covers the North side of the Homosassa River and a section of Fishbowl Dr up near the bridge by the Springs. Pave Rite will move from Area C to Area B in about a month or so.

4) Attorney Reports

The Governor has extended the Virtually Local Government Meetings till the end of September. We will see if he extends this further. All the local governments are

requesting that this be extended until the end of the year. However, it is month to month at this point.

I have spoke with Pigeon Roberts concerning the Easement for Purslane Dr. They stated that this should be done by the next Board meeting.

Discussion.

Commissioner MacRae stated that he was at the County Commission meeting last week and he noticed that there was an agenda item concerning the District legislation, however he was not able to stick around for that discussion.

Commissioner Sipos stated that she has spoke with the 2 legislative delegates, Simpson and Massullo and was told they both told me that we needed to get the County Administrator to sign off before the Board would consider this item. I sent the information to him but never heard back from them about this being on their agenda.

Discussion.

Commissioner Sipos will get back with the County concerning this item.

Discussion.

5) Budget Reports

- A) General Fund
- B) Water Revenue

Discussion.

6) Staff Report

- A) Bank Information (Attached)
- B) Transfer Report (Attached)
- C) Proposed Sick Time Policy Change

Teresa presented to the Board the proposed Sick Leave Policy for the Board's approval.

Discussion.

- D) 2020-2021

Teresa explained that at last months Board Meeting I was asked to give the Board a proposal for the 2% water rate increase which has been provided to the Board.

Discussion.

Attorney Barice stated that as part of the SRF Loan an Asset Management Plan needed to be done. This was completed by Florida Rural Water Association and in this plan, it states that each year Water Rates will be increased by a minimum of 2%. or by the COLA which ever was greater.

Discussion.

Commissioner MacRae would be ok with doing a 2% Water Rate Increase.
Commissioner Sipos would be ok with doing a 3% Water Rate Increase. Commissioner Rendueles asked if every year we will need to do a increase? Commissioner Wilcox stated that she agreed with a 2% rate increase.

Discussion.

Board agreed that the Water Rates will be raised by 2% this year. Board agreed that the Salary increase will be set for 3%.

Discussion.

Board agreed to set up an Employee Workshop on February 15th @ 3:00 PM prior to the regular Board Meeting.

Tax Sale is set for September 16th. The deposit check has been given to the County. Also, I will be the only one here that day, so prior to the Auction I will be forwarding the phones to the Answering Service.

Discussion.

7) Superintendent's Report

Discussion.

Emergency Interconnect with Citrus County:

Commissioner Sipos made a motion to accept the Amendment to the Interconnect with Citrus County. Commissioner MacRae seconded the motion.

| | |
|------------------------|----------|
| Commissioner MacRae | Vote yes |
| Commissioner Sipos | Vote yes |
| Commissioner Wilcox | Vote yes |
| Commissioner Green | Vote yes |
| Commissioner Rendueles | Vote yes |

Motion carried.

Homosassa Civic Club – Heritage Park

Discussion.

Commissioner Wilcox asked that this item be tabled till the September meeting.

Superintendent Purnell requested a site plan of the property.

Discussion.

Commissioner Wilcox made a motion to waive the shut off fees for another month. Also, would like to have a list provided to the Board of potential shut offs there would be. Commissioner MacRae seconded the motion.

| | |
|------------------------|----------|
| Commissioner MacRae | Vote yes |
| Commissioner Sipos | Vote yes |
| Commissioner Wilcox | Vote yes |
| Commissioner Green | Vote yes |
| Commissioner Rendueles | Vote yes |

Motion carried.

9) Board Comments

No comments

Commissioner Wilcox to provide staff with the Public Notice for the paper on the SRF project.

10) Public Comments

No public input

11) Pay Bills/Adjournment

Commissioner MacRae made a motion to pay the bills and adjourn the meeting. Commissioner Rendueles seconded the motion.

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|------------------------|----------|
| Commissioner MacRae | Vote yes |
| Commissioner Sipos | Vote yes |
| Commissioner Wilcox | Vote yes |
| Commissioner Green | Vote yes |
| Commissioner Rendueles | Vote yes |

09/17/20
13:35:30

HOMOSASSA SPECIAL WATER DISTRICT
Check Register
For the Accounting Period: 7/20

Page: 1 of 2
Report ID: AP300

Claim Checks

| Check # | Type | Vendor #/Name | Check Amount | Date Issued | Period Redeemed | Claim # | Claim Amount |
|---------|------|--|--------------|-------------|-----------------|----------|--------------|
| -99850 | C | 186 MCDONALD GROUP INTERNATIONAL, INC. | 2380.00 | 07/21/20 | 7/20 | CL 16892 | 2380.00 |
| -99849 | C | 381 EVA HERMANN | 2667.02 | 07/22/20 | 7/20 | CL 16897 | 2667.02 |
| 5372 | S | 383 FLORIDA DEPARTMENT OF STATE | 10.00 | 07/22/20 | 8/20 | CL 16900 | 10.00 |
| 5373 | S | 383 FLORIDA DEPARTMENT OF STATE | 10.00 | 07/22/20 | 8/20 | CL 16901 | 10.00 |
| 5374 | S | 383 FLORIDA DEPARTMENT OF STATE | 10.00 | 07/22/20 | 8/20 | CL 16902 | 10.00 |
| 18968 | S | 166 UNIVERSITY OF FLORIDA | 800.00 | 07/22/20 | 8/20 | CL 16898 | 800.00 |
| 18969 | S | 191 TERESA OLDS | 2500.00 | 07/22/20 | 7/20 | CL 16903 | 2500.00 |
| 18970 | S | 150 CENTURYLINK | 454.69 | 07/27/20 | 8/20 | CL 16904 | 454.69 |
| 18971 | S | 97 HOMOSASSA PRINTING | 350.00 | 07/27/20 | 8/20 | CL 16905 | 350.00 |
| 18972 | S | 307 NATURE COAST WEB DESIGN & MARKETING, INC | 16.66 | 07/27/20 | 8/20 | CL 16906 | 16.66 |
| 18973 | S | 211 RING POWER CORPORATION | 790.46 | 07/27/20 | 8/20 | CL 16907 | 790.46 |
| 18974 | S | 159 SUNSTATE METER & SUPPLY | 3768.12 | 07/27/20 | 8/20 | CL 16908 | 3768.12 |
| 18975 | S | 307 NATURE COAST WEB DESIGN & MARKETING, INC | 25.00 | 07/30/20 | 8/20 | CL 16909 | 25.00 |
| 18976 | S | 27 SPECTRUM BUSINESS | 302.82 | 07/30/20 | 8/20 | CL 16910 | 302.82 |
| 18977 | S | 384 TRACER ELECTRONICS, LLC | 7715.77 | 07/30/20 | 8/20 | CL 16911 | 7715.77 |
| 18978 | S | 167 USA BLUEBOOK | 983.97 | 07/30/20 | 8/20 | CL 16912 | 983.97 |
| 18979 | S | 100 HOMOSASSA SPECIAL WATER | 1350.00 | 07/30/20 | 7/20 | CL 16913 | 1350.00 |
| 18980 | S | 999999 ECO 2000 INC | 405.72 | 07/30/20 | 8/20 | CL 16914 | 405.72 |
| 18981 | S | 999999 FISH, LEANNE | 29.02 | 07/30/20 | | CL 16915 | 29.02 |
| 18982 | S | 999999 FLOYD, JERRY O | 24.90 | 07/30/20 | 8/20 | CL 16916 | 24.90 |
| 18983 | S | 999999 MARINO, MYRON | 31.68 | 07/30/20 | 8/20 | CL 16917 | 31.68 |
| 18984 | S | 999999 RIECHERS, RON & KATHY | 15.90 | 07/30/20 | 8/20 | CL 16918 | 15.90 |
| 18985 | S | 999999 SIKKenga, DALE & SANDRA | 21.04 | 07/30/20 | 8/20 | CL 16919 | 21.04 |

Total for Claim Checks 24662.77
Count for Claim Checks 23

* denotes missing check number(s)

of Checks: 23 Total: 24662.77

Claim Checks

| Check # | Type | Vendor #/Name | Check Amount | Date Issued | Period Redeemed | Claim # | Claim Amount |
|---------|------|--|--------------|-------------|-----------------|----------|--------------|
| -99848 | E | 361 REGIONS BANK VISA | 4765.73 | 08/13/20 | 8/20 | | |
| 5375 | S | 23 BLUE CROSS/BLUE SHIELD OF FLORIDA | 5300.78 | 08/10/20 | 8/20 | CL 16941 | 4765.73 |
| 5376 | S | 378 CAROLE JOY BARI CE, P. A. | 1732.50 | 08/17/20 | 8/20 | CL 16932 | 5300.78 |
| 18986 | S | 248 BUCK & BUCK | 75.00 | 08/03/20 | 8/20 | CL 16942 | 1732.50 |
| 18987 | S | 322 STATE OF FLORIDA DISBURSEMENT UNIT | 500.00 | 08/03/20 | 8/20 | CL 16920 | 75.00 |
| 18988 | S | 173 WASTE MGMT INC OF FLORIDA | 205.81 | 08/03/20 | 8/20 | CL 16921 | 500.00 |
| 18989 | S | 38 CITRUS CO CHRONICLE | 19.90 | 08/03/20 | 8/20 | CL 16922 | 205.81 |
| 18990 | S | 132 DUKE ENERGY | 76.72 | 08/03/20 | 8/20 | CL 16923 | 19.90 |
| 18991 | S | 27 SPECTRUM BUSINESS | 9.53 | 08/03/20 | 8/20 | CL 16924 | 76.72 |
| 18992 | S | 322 STATE OF FLORIDA DISBURSEMENT UNIT | 136.95 | 08/03/20 | 8/20 | CL 16925 | 9.53 |
| 18993 | S | 340 WEX FLEET FSC | 2516.85 | 08/03/20 | 8/20 | CL 16926 | 136.95 |
| 18994 | S | 150 CENTURYLINK | 68.01 | 08/03/20 | 8/20 | CL 16927 | 2516.85 |
| 18995 | S | 100 HOMOSASSA SPECIAL WATER | 162.23 | 08/03/20 | 8/20 | CL 16928 | 68.01 |
| 18996 | S | 179 W R E C | 2753.45 | 08/03/20 | 8/20 | CL 16929 | 162.23 |
| 18997 | S | 159 SUNSTATE METER & SUPPLY | 1530.18 | 08/03/20 | 8/20 | CL 16930 | 2753.45 |
| 18998 | S | 377 AQUA PURE WATER & SEWAGE SERVICES, LLC | 195.00 | 08/10/20 | 8/20 | CL 16931 | 1530.18 |
| 18999 | S | 22 BLACK MOUNTAIN SOFTWARE | 17376.00 | 08/10/20 | 8/20 | CL 16933 | 195.00 |
| 19000 | S | 23 BLUE CROSS/BLUE SHIELD OF FLORIDA | 11782.21 | 08/10/20 | 8/20 | CL 16934 | 17376.00 |
| 19001 | S | 96 HOME DEPOT CREDIT SERVICES | 237.60 | 08/10/20 | 8/20 | CL 16935 | 11782.21 |
| 19002 | S | 999999 REGIONS | 2000.00 | 08/10/20 | 8/20 | CL 16936 | 237.60 |
| 19003 | S | 999999 JUSTIN INGOLD | 66.00 | 08/13/20 | | CL 16938 | 2000.00 |
| 19004 | S | 999999 MI CHAEL TOWNSEND | 66.00 | 08/13/20 | 8/20 | CL 16940 | 66.00 |
| 19005 | S | 372 ANSAFONE | 203.64 | 08/17/20 | 8/20 | CL 16939 | 66.00 |
| 19006 | S | 307 NATURE COAST WEB DESIGN & MARKETING, INC | 25.00 | 08/17/20 | 8/20 | CL 16943 | 203.64 |
| | | | | | | CL 16944 | 25.00 |

09/17/20
13:37:20

HOMOSASSA SPECIAL WATER DISTRICT
Check Register
For the Accounting Period: 8/20

Page: 2 of 2
Report ID: AP300

Claim Checks

| Check # | Type | Vendor #/Name | Check Amount | Date Issued | Period Redeemed | Claim # | Claim Amount |
|------------------------|------|-------------------------------------|--------------|-------------|-----------------|----------|--------------|
| 19007 | S | 211 RING POWER CORPORATION | 19792.38 | 08/17/20 | 8/20 | CL 16945 | 19792.38 |
| 19008 | S | 27 SPECTRUM BUSINESS | 149.00 | 08/17/20 | | CL 16946 | 149.00 |
| 19009 | S | 156 SUNSHINE STATE ONE CALL | 126.16 | 08/17/20 | 8/20 | CL 16947 | 126.16 |
| 19010 | S | 359 VALLI INFORMATION SYSTEMS, INC. | 100.00 | 08/17/20 | 8/20 | CL 16948 | 100.00 |
| 19011 | S | 100 HOMOSASSA SPECIAL WATER | 29761.15 | 08/17/20 | 8/20 | CL 16949 | 29761.15 |
| Total for Claim Checks | | | 101733.78 | | | | |
| Count for Claim Checks | | | | | | | 29 |

* denotes missing check number(s)

of Checks: 29 Total: 101733.78