

# Homosassa Special Water District

## Regular Meeting

April 17<sup>th</sup>, 2023

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, April 17<sup>th</sup>, 2023, at the Water District office located at 7922 W. Grover Cleveland Blvd, Homosassa, FL.

Present were:

Commissioner R. MacRae	Carole Barice (Attorney)
Commissioner Miller	Rick Sandvick (Superintendent)
Commissioner Wilcox	Jenn Roberts (Office Manager)
Commissioner Sipos	Kendal Padgett (Staff)
Commissioner J. MacRae	Tim Kline (Staff)

Engineer George McDonald was absent from the meeting

Commissioner R. MacRae called the meeting to order at 4:00 PM.

### **1. Additions, Corrections, Deletions of the Regular Meeting Minutes of March 20<sup>th</sup>, 2023**

Commissioner Wilcox made a motion to accept the minutes as written. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

### **2. Public Input (NONE)**

### **3. George McDonald (Project Update)**

Superintendent Rick Sandvick provided the update for George McDonald.

#### **A. US 19 Water Main Relocation**

The project is currently ongoing and the line will be deepened in accordance with DOT.

### **4. Attorney Report**

#### **A. HSWD Employee Manual**

Commissioner Wilcox made a motion to adopt the employee manual as written. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

### **5. Secretary/Treasurer Reports**

#### **A. General Fund**

#### **B. Water Fund**

**C. Banking Information**

**D. Transfer Report**

Discussion

**6. Staff Report**

**A. Florida Blue Insurance Renewal**

Commissioner Wilcox would like Jody Roxby to come in and explain the changes to the plan before the board makes the decision.

**B. Regions Interest Bearing Account Information Request**

**C. Employee Purchasing Policy**

Commissioner Wilcox suggested that we scheduled a special meeting/workshop to discuss the policy.

Commissioner Miller made a motion to schedule a special meeting/workshop. Commissioner Wilcox seconded the motion. Vote Yes. Motion Carried.

**D. Audit**

**E. Leak Report**

**F. Superintendent**

**1. Water Audit Report**

The water loss for the month of March was 6.11%.

**2. Tim Kline**

Superintendent Rick Sandvick gave his recommendation to the board for Tim Kline to be the next superintendent upon his retirement.

**3. W Woodland Pt Vacate**

Commissioner Wilcox made a motion for no objection to providing the vacate for W Woodland Pt. Commissioner Sipos seconded the motion. Vote Yes. Motion Carried.

**7. Reports to the Board**

**A. Adjustment Report**

**B. Shut Off List**

## **8. Board Comments**

Commissioner Miller said thank you for such great people to work with and it was a great meeting.

Commissioner Wilcox said it was a very good meeting and welcomed Tim.

Commissioner Sipos said it was a good meeting, she welcomed Tim and looks forward to the next meeting.

Commissioner J. MacRae said it was a good meeting, she welcomed Tim and looks forward to the next meeting.

Commissioner R. MacRae welcomed Tim and said thank you for the great staff and legal counselor we have.

## **9. Pay Bills/Adjournment**

Commissioner Sipos made a motion to pay the bills and adjourn the meeting. Commissioner Wilcox seconded the motion. Vote Yes. Motion Carried.