

Homosassa Special Water District

Regular Meeting

August 20, 2018

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, August 20, 2018 at the Water District office located at 7922 W. Grover Cleveland Blvd., Homosassa, FL.

Present were:

Commissioner Perry
Commissioner Sipos
Commissioner Wilcox
George McDonald (Engineer)
Teresa Olds (HSWD Staff)

Commissioner Green
Commissioner MacRae
Carole Barice (Attorney)
Jeanette Collins (Prop App Staff)

Commissioner Perry called the meeting to order at 4:00 PM.

1) Additions, Corrections, Deletions of the Budget Workshop Minutes 7-16-18

Commissioner Wilcox made a motion to approve the Budget Workshop Minutes. Commissioner Sipos seconded the motion. Vote yes. Motion carried.

2) Additions, Corrections, Deletions of the Regular Meeting Minutes 7-16-18

Commissioner Wilcox made a motion to approve the Regular meeting minutes. Commissioner Green seconded the motion. Vote yes. Motion carried.

3) Public Input

- A) Gary or Leah Shepherd (water leak adjustment)
- B) Christian Steuer (water leak adjustment)
- C) T.G. of Homosassa (water leak adjustment)

Commissioner Wilcox made a motion to approve all 3 requests for a leak adjustment as they all qualify to waive the conservation rates. Commissioner Green seconded the motion. Vote yes. Motion carried.

6) Budget Reports

Discussion

5) Attorney's Report

A) Citrus County Homestead Exemption Audit Program

Jeannette Collins a representative from the Citrus County Property Appraiser's office came to the Board to discuss issues that the Board may have with the Exemption Audit Program.

Discussion.

Commissioner MacRae stated that since there have been changes made to the agreement he would make a motion to sign and enter into this agreement with the Citrus County Property Appraiser. Commissioner Green seconded the motion. Vote yes. Motion carried.

4) George McDonald – update on ongoing projects

Discussion on the status of the ongoing projects within the District.

Attorney Barice stated to the Board that she has prepared a contract for Mr. McDonald for the SRF funding that will need to be signed and turned in by the end of the year as part of the SRF application.

Discussion.

Attorney Barice stated that she has noted that the ongoing contract that the Board has with Mr. McDonald has expired. At this point the Board has 2 options. One they can continue his contract making it retro active back to August of 2017, or they can at this point go out for RFQ's for an Engineer.

Discussion.

Commissioner MacRae made a motion to renew Mr. McDonald's contract and make retro active back to August 2017. Commissioner Wilcox seconded for discussion.

Commissioner Wilcox asked what was the deadline for the SRF application is it December 15th or December 31st? Discussion.

Commissioner MacRae stated that he would like to renew Mr. McDonald's contract retro back to August 2017 for a period of 5 years and under that contract create a separate and new contract for the SRF project. In 3 ½ years than the Board can look at RFQ's for an Engineer.

Discussion.

Commissioner Wilcox would suggest that the Board execute the SRF contract based on the proposal that was given to the Board from Mr. McDonald back in April. Then go out for RFQ's for Engineers at this time.

Discussion.

Call for the vote on the motion.

Commissioner MacRae	Vote yes
Commissioner Wilcox	Vote no
Commissioner Sipos	Vote yes on Attorney advice
Commissioner Green	Vote yes on Attorney advice
Commissioner Perry	Vote yes on Attorney advice

Motion carried.

Board requested that at the September meeting that both contracts be brought before the Board.

7) Staff Report

- A) Bank Information Attached
- B) Transfer Report Attached

- C) 2018-2019 Budget

Discussion.

Board was proved a copy of the 2018-2019 Budget. The reserve and carry over amounts will be plugged in and given to the Board at the Tentative Budget hearing.

Discussion.

Commissioner Wilcox made a motion to approve a 3% pay raise for all employees. Commissioner MacRae seconded the motion. Vote yes. Motion carried.

Discussion on vacation pay that was given to Cindy Kovacs.

Commissioner MacRae made a motion to not take away 2 extra weeks from Cindy Kovacs. Commissioner Sipos seconded the motion. Vote yes. Motion carried.

Board discussed that in January they would discuss an upcoming workshop on Employee Benefits.

Final Budget Hearing will be on September 17, 2018 @ 5:01. This will be a time certain item as this is the same day as the regular Board Meeting.

8) Superintendent's Report

Board asked for Sup. Purnell at the September meeting to present to them the 4 sections that are to be covered in the SRF application.

9) Reports to the Board

- A) Adjustment Report Attached
- B) Shut off list Attached

10) Board Comments

*** Attorney Barice's contract is coming up in September, the Board asked for her to bring a new contract for their approval at that meeting.

11) Pay Bills/Adjournment

Commissioner Sipos made a motion to pay the bills and adjourn the meeting. Commissioner Green seconded the motion. Vote yes. Motion carried.