

AGENDA
HOMOSASSA SPECIAL WATER DISTRICT
Regular Meeting

September 19, 2011

Commissioner Diann G. Schultz, Chairman

Commissioner Rodney MacRae, Vice Chairman	Commissioner Dennis Seibert, Sec/Treas
Commissioner Robert Jeeves	Commissioner James Bitter
David Purnell, Superintendent, HSWD	Denise Lyn, HSWD Attorney

NOTICE TO THE PUBLIC

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of the proceeding is made, which record includes testimony and evidence upon which the appeal is to be based, (Section 286.0105, Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the Homosassa Special Water District Office, 7922 W. Grover Cleveland Blvd., Homosassa, FL 34448 or P.O. Box 195, Homosassa, FL 34487, (352) 628-3740, at least two (2) days before the meeting. If you are hearing or speech impaired, call 1-800-955-8771.

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- 1) Additions, Corrections, Deletions of Regular Meeting Minutes of August 15, 2011**
 - 2) Additions, Corrections, Deletions of Tentative Budget Hearing of September 6, 2011**
 - 3) Public Input**
 - 4) Attorney Report**
 - A) Appraisal's for LaFleur Property on Grover Cleveland Blvd.**
 - 5) 2010-2011 Budget**
 - 6) 2011-2012 Budget Report**
 - 7) Staff Report**
 - A) Banking Information**
 - B) Letter to be signed by Board to cash in CD @ Florida Traditions Bank**
 - C) Blank evaluation form for Board's review for Superintendent Purnell**
 - D) Final Budget Hearing notification**
 - 8) Superintendent's Report**

9) Reports to the Board

- A) Shut off List**
- B) Number of Past Due's mailed**
- C) Overtime Report**
- D) Adjustment Report**

10) Agenda Reminder Items

- A) October – Superintendent Purnell Evaluation**

11) Board Comments

- A) Commissioner Jeeves report on Workers Compensation Information**

12) Pay Bills/Adjournment

Homosassa Special Water District

**REGULAR MEETING
September 19, 2011**

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, September 19, 2011 at the Water District office located at 7922 W. Grover Cleveland Blvd., Homosassa, FL.

Present were:

Commissioner Schultz	Denise Lyn, HSWD Attorney
Commissioner Seibert	David Purnell (Superintendent)
Commissioner Jeeves	Teresa Olds (HSWD Staff)
Commissioner Bitter	Alvie Baker (HSWD Staff)
Commissioner MacRae	

Commissioner Schultz called the meeting to order at 3:00 p.m.

1) Additions, Corrections, Deletions of the Minutes of the Regular Meeting of August 15, 2011

Commissioner Jeeves made a motion to approve the Minutes of the Regular Meeting of August 15, 2011. Commissioner MacRae seconded. Vote yes. Motion carried.

2) Additions, Corrections, Deletions of Tentative Budget Hearing of September 6, 2011

Commissioner Seibert made a motion to approve the Minutes of the Tentative Budget Hearing of September 6, 2011. Commissioner Jeeves seconded. Vote yes. Motion carried.

3) Public Input:

A) Eric Picard (Request for adjustment due to leak)

Commissioner Bitter made a motion to approve the conservation rates for July, also grant an extension of six months to pay if needed. Commissioner MacRae. Vote yes. Motion carried.

4) Attorney Report

A) Appraisal's for LaFleur Property on Grover Cleveland Blvd.

Attorney Lyn stated there are three contingencies to the contract. Due diligence is done. Board has to ratify the contract at a full Board Meeting, accept the contract as it is written, the appraisal report and the purchase price based on the appraisal.

Discussion on the Appraisals.

Commissioner Bitter made a motion to keep the original purchase price of \$90,650.00. Commissioner Jeeves seconded for discussion. Commissioner Bitter, Jeeves, Seibert, Schultz Vote yes. Commissioner MacRae Vote no. Motion carried.

Commissioner Seibert made a motion to accept the contract and ratify Attorney Lyn as an acting Agent for the District. Commissioner Jeeves seconded. Vote yes. Motion carried.

5) 2010-2011 Budget

Discussion.

6) 2011-2012 Budget Report

Discussion.

7) Staff Report

A) Banking Information

Discussion.

Staff to get rate information from Ever Bank and Old Florida National.

B) Letter to be signed by Board to cash CD @ Florida Traditions Bank

Commissioner Seibert made a motion to authorize the Treasurer to work with the Office Manager using the information provided by Attorney Lyn to find the best option to place the money from the matured CD, whether the Government Pool or another CD whichever offers the best rates. Commissioner MacRae seconded. Vote yes. Motion carried.

C) Blank Evaluation form for Board's review for Superintendent Purnell

D) Final Budget Hearing notification

8) Superintendent's Report

Discussion.

8-3) Riverhaven Tank Project

Pictures at the October Board Meeting

8-4) Stonebrook Water Main Break

Discussion.

Commissioner Jeeves made a motion to have Attorney Lyn send a letter to Mr. Danny Dick asking for reimbursement for the cost of the water line break. Commissioner Bitter seconded for discussion. Commissioner Jeeves, Bitter, Schultz, MacRae vote yes. Commissioner Seibert vote no. Motion carried.

8-5) Distribution of 2% Wage Increase

Commissioner Seibert made a motion to accept Superintendent Purnell's recommendation for the distribution of the wage increase. Commissioner Jeeves seconded. Vote yes. Motion carried.

9) Reports to the Board

- A) Shut off List (on file)**
- B) Number of Past Dues Mailed (on file)**
- C) Overtime Report (on file)**
- D) Adjustment Report (on file)**

10) Agenda Reminder Items

- A) October – Superintendent Purnell Evaluation**

All Board Members will meet with Superintendent Purnell before October Board Meeting.

11) Board Comments

- A) Commissioner Jeeves report on Workmen's Compensation Information**

Put on October Agenda- Record of Safety Meetings

Put on Agenda when the information is received.

- A) Workmen's Comp percentage & experience modification.**
- B) Research on Grant Money that is used for safety items.**

12) Pay Bills/Adjournment

Commissioner MacRae made a motion to pay bills and adjourn the meeting. Commissioner Jeeves seconded. Vote yes. Motion carried.

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12426 *	S	7 ADVANCE AUTO PARTS	175.44	08/11/11		CL 8411	22.97
						CL 8412	26.98
						CL 8414	4.99
						CL 8415	36.27
						CL 8427	84.23
12427	S	27 BRIGHT HOUSE NETWORK	189.95	08/11/11		CL 8445	189.95
12428	S	342 PLIC - SBD GRAND ISLAND	204.23	08/11/11		CL 8444	204.23
12429	S	141 S A C ENVIRONMENTAL	121.00	08/11/11		CL 8443	121.00
12430	S	27 BRIGHT HOUSE NETWORK	58.90	08/15/11		CL 8446	58.90
12431	S	29 CITRUS COUNTY BOCC	386.75	08/15/11		CL 8450	386.75
12432	S	276 CLARK SURVEYING, INC.	1100.00	08/15/11		CL 8447	1100.00
12433	S	182 DENISE A LYN, P.A.	700.00	08/15/11		CL 8448	700.00
12434	S	293 REDRICK TRUCKING, INC.	420.00	08/15/11		CL 8449	420.00
12435	S	159 SUNSTATE METER & SUPPLY	2190.03	08/15/11		CL 8451	338.38
						CL 8452	1851.65
12436 C	S	19 AMERICAN WATER WORKS ASSOCIATION	0.00	08/22/11		CL 8465	
12437 *	S	27 BRIGHT HOUSE NETWORK	136.52	08/22/11		CL 8462	136.52
12438	S	150 CENTURYLINK	390.29	08/22/11		CL 8468	253.19
						CL 8469	137.10
12439	S	272 CITRUS EQUIPMENT & REPAIR, INC	703.92	08/22/11		CL 8457	703.92
12440	S	80 FLORIDA PEST CONTROL & CHEMICAL CO.	81.00	08/22/11		CL 8471	81.00
12441	S	346 GIBSON TREE SERVICE	300.00	08/22/11		CL 8470	300.00
12442	S	99 HOPPER ELECTRIC SUPPLY	60.25	08/22/11		CL 8464	60.25
12443	S	329 NCRS	99.00	08/22/11		CL 8467	99.00
12444	S	293 REDRICK TRUCKING, INC.	420.00	08/22/11		CL 8466	420.00
12445	S	159 SUNSTATE METER & SUPPLY	1977.70	08/22/11		CL 8454	102.52
						CL 8455	1736.05
						CL 8456	139.13

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12446	S	234 SUNTRUST LOAN PAYMENT	20578.75	08/22/11	_____	CL 8463	20578.75
12447	S	171 WALMART COMMUNITY	826.18	08/22/11	_____	CL 8342	21.82
						CL 8403	77.91
						CL 8404	312.71
						CL 8405	4.98
						CL 8406	147.42
						CL 8407	53.97
						CL 8408	15.81
						CL 8420	127.59
						CL 8453	63.97
12448	S	291 ARAMARK REFRESHMENT SERVICES	45.13	08/24/11	_____	CL 8475	45.13
12449	S	26 BOARD OF COUNTY COMMISIONERS	61.55	08/24/11	_____	CL 8473	61.55
12450	S	243 TOLLE APPRAISAL SERVICE, INC.	1000.00	08/24/11	_____	CL 8474	1000.00
12454 *	S	150 CENTURYLINK	123.13	08/30/11	_____	CL 8479	45.72
						CL 8480	39.27
						CL 8481	38.14
12455	S	295 HELEN'S NURSURY	165.00	08/30/11	_____	CL 8476	165.00
12456	S	274 IN TOUCH COMMUNICATIONS	95.00	08/30/11	_____	CL 8483	95.00
12457	S	307 NATURE COAST WEB DESIGN & MARKETING, INC	112.50	08/30/11	_____	CL 8486	112.50
12458	S	122 NEXTEL COMMUNICATIONS	470.12	08/30/11	_____	CL 8491	470.12
12459	S	342 PLIC - SBD GRAND ISLAND	186.26	08/30/11	_____	CL 8487	186.26
12460	S	140 RICK SANDVICK	80.00	08/30/11	_____	CL 8488	80.00
12461	S	159 SUNSTATE METER & SUPPLY	540.82	08/30/11	_____	CL 8484	341.34
						CL 8485	199.48
12462	S	157 SUNTRUST BANKCARD, N A	516.51	08/30/11	_____	CL 8409	5.59
						CL 8410	319.72
						CL 8413	181.45
						CL 8416	2.08
						CL 8423	5.59
						CL 8461	2.08
12463	S	999999 CLAUDIA SABO	4.35	08/30/11	_____	CL 8501	4.35
12464	S	999999 DANIKA CORNELIUS	37.25	08/30/11	_____	CL 8493	37.25

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12465	S	999999 DEBRA NICKEL	22.75	08/30/11	_____		
12466	S	999999 GARY CHANEY	29.90	08/30/11	_____	CL 8498	22.75
12467	S	999999 GENE BASILE OR DARLA SCHALK	15.75	08/30/11	_____	CL 8494	29.90
12468	S	100 HOMOSASSA SPECIAL WATER	450.00	08/30/11	_____	CL 8495	15.75
12469	S	999999 JOHN P BROWN	19.05	08/30/11	_____	CL 8492	450.00
12470	S	999999 LINDA BAGA	19.05	08/30/11	_____	CL 8499	19.05
12471	S	999999 LINDSEY JONES	27.80	08/30/11	_____	CL 8497	19.05
12472	S	999999 METRO PCS	10.25	08/30/11	_____	CL 8496	27.80
						CL 8500	10.25
Total for Claim Checks			35152.08				
Count for Claim Checks			44				

of Checks: 44 Total: 35152.08

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12473	M	110 LINDA M. COOPER	300.00	09/01/11			
12474	S	1 A-1 ALARM SYSTEMS	1824.50	09/06/11		CL 8502	300.00
12475	S	23 BLUE CROSS/BLUE SHIELD OF FLORIDA	8558.54	09/06/11		CL 8515	1824.50
12476	S	27 BRIGHT HOUSE NETWORK	109.95	09/06/11		CL 8519	8558.54
12477	S	150 CENTURYLINK	132.92	09/06/11		CL 8516	109.95
12478	S	272 CITRUS EQUIPMENT & REPAIR, INC	147.53	09/06/11		CL 8517	132.92
12479	S	45 CRYSTAL RIVER QUARRIES	163.02	09/06/11		CL 8512	147.53
12480	S	340 FLEET SERVICES	3008.47	09/06/11		CL 8513	163.02
12481	S	96 HOME DEPOT CREDIT SERVICES	447.45	09/06/11		CL 8518	3008.47
12482	S	100 HOMOSASSA SPECIAL WATER	76.25	09/06/11		CL 8426	447.45
12483	S	293 REDRICK TRUCKING, INC.	220.00	09/06/11		CL 8507	21.75
12484	S	336 SAFEGUARD BUSINESS SYSTEMS	160.74	09/06/11		CL 8508	54.50
12485	S	262 SF TECHNOLOGIES, LLC	468.34	09/06/11		CL 8505	220.00
12486	S	322 STATE OF FLORIDA DISBURSEMENT UNIT	500.00	09/06/11		CL 8509	160.74
12487	S	156 SUNSHINE STATE ONE CALL	55.87	09/06/11		CL 8506	468.34
12488	S	159 SUNSTATE METER & SUPPLY	995.33	09/06/11		CL 8503	500.00
12489	S	179 W R E C	2703.09	09/06/11		CL 8504	995.33
12491 *	S	1 A-1 ALARM SYSTEMS	100.00	09/12/11		CL 8510	129.30
12492	S	27 BRIGHT HOUSE NETWORK	189.95	09/12/11		CL 8511	2573.79
12493	S	248 BUCK & BUCK	235.95	09/12/11		CL 8529	100.00
12494	S	266 COMPUTERWORKS, INC.	130.00	09/12/11		CL 8523	189.95
12495	S	182 DENISE A LYN, P.A.	675.00	09/12/11		CL 8528	235.95
12496	S	295 HELEN'S NURSURY	67.50	09/12/11		CL 8524	130.00
						CL 8530	675.00
						CL 8532	67.50

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12497	S	107 KANE'S ACE HARDWARE	722.73	09/12/11	_____	CL 8422	18.99
						CL 8424	14.76
						CL 8425	2.28
						CL 8458	110.53
						CL 8459	110.98
						CL 8477	56.97
						CL 8482	43.92
						CL 8489	78.90
						CL 8490	56.44
						CL 8520	18.46
						CL 8521	93.91
						CL 8522	41.07
						CL 8533	75.52
12498	S	132 PROGRESS ENERGY FLORIDA	37.26	09/12/11	_____	CL 8527	37.26
12499	S	211 RING POWER CORPORATION	2420.54	09/12/11	_____	CL 8531	2420.54
12500	S	159 SUNSTATE METER & SUPPLY	1652.78	09/12/11	_____	CL 8525	1596.21
						CL 8526	56.57
Total for Claim Checks			26103.71				
Count for Claim Checks			27				
# of Checks:	27	Total:	26103.71				