

AGENDA
HOMOSASSA SPECIAL WATER DISTRICT
Regular Meeting
October 18, 2010

| | |
|--|---------------------------------------|
| Commissioner Diann G. Schultz, Chairman | |
| Commissioner Dennis Seibert, Vice Chairman | Commissioner Rodney MacRae, Sec/Treas |
| Commissioner Robert Jeeves | Commissioner James Bitter |
| David Purnell, Superintendent, HSWD | Denise Lyn, HSWD Attorney |

NOTICE TO THE PUBLIC

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of the proceeding is made, which record includes testimony and evidence upon which the appeal is to be based, (Section 286.0105, Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the Homosassa Special Water District Office, 7922 W. Grover Cleveland Blvd., Homosassa, FL 34448 or P.O. Box 195, Homosassa, FL 34487, (352) 628-3740, at least two (2) days before the meeting. If you are hearing or speech impaired, call 1-800-955-8771.

1) Additions, Deletions, Corrections of Regular Meeting Minutes of September 20, 2010
Additions, Deletions, Corrections of Final Budget Hearing of September 20, 2010

2) Public Input

A) Bob O'Connell (Meter & Backflow Charges for empty property)

3) Attorney Report

- A) Stonebrook Mobile Home Park (Update)**
- B) Tradewinds Easement Update**
- C) Inter Local Agreements with Citrus County**
- D) Alternative Investment methods for District other than CD's**
- E) Budgeting Late Fee's**

4) Umbrella Insurance Policy (See Staff Report)

A) Report on Sovereign Immunity (Attorney Lyn)

5) MTBE Litigation

A) Litigation Totals Received

6) 2009-2010 Budget

A) September Budget Report

7) Staff Report

- A) Banking Information**
- B) C.D. Renewal Information**
- C) Customer Deposits**
- D) Restitution Payment Schedule**
- E) Procedure updates**

8) Superintendent's Report

9) Reports to the Board

- A) Shut off list (Attached)**
- B) Number of Past Dues Mailed (Attached)**
- C) Overtime Report (Attached)**
- D) Adjustment Report (Attached)**

10) Board Comments

11) Pay Bills/Adjournment

Homosassa Special Water District

REGULAR MEETING

October 18, 2010

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, October 18, 2010 at the Water District office located at 7922 W. Grover Cleveland Blvd., Homosassa, FL.

Present were:

Commissioner Schultz
Commissioner Seibert
Commissioner Jeeves
Commissioner Bitter
Commissioner MacRae

Denise Lyn, HSWD Attorney
David Purnell (Superintendent)
Teresa Olds (HSWD Staff)
Alvie Baker (HSWD Staff)
George McDonald (Engineer)
Bob O'Connell (Customer)

Commissioner Schultz called the meeting to order at 3:00 p.m.

1) Additions, Corrections, Deletions of the Minutes of the Regular Meeting of September 20, 2010.

Commissioner MacRae made a motion to approve the Minutes of the Regular Meeting of September 20, 2010. Commissioner Jeeves seconded. Vote yes. Motion carried.

Additions, Corrections, Deletions of the Minutes of the Final Budget Hearing of September 20, 2010.

Commissioner Jeeves made a motion to approve the Minutes of the Final Budget Hearing of September 20, 2010. Commissioner MacRae seconded. Vote yes. Motion carried.

3) Attorney Report:

A) Stonebrook Mobile Home Park (Update)

Discussion.

Attorney Lyn has the official signed contract. Now that the contract has been signed the District has 45 days to have a Public Hearing to discuss the contract and the District's purchase of the water system. Representatives of American Land Lease along with their legal counsel will be present at the Public Hearing to answer any questions the residents may have for them.

The Public Hearing will be scheduled for Monday, November 15, 2010, at 5:01 P.M. time certain.

The District will advertise the Hearing as follows:

1. The District will put the notice on their website.
2. The District will also notify Stonebrook's Home Owners Association and ask them to post a notice in the Park.
3. The District will send a letter to notify the customer's serviced by the water system that live outside of the Park.
4. The District will put a legal notice in the local newspaper.
5. The District will put the Information on October's water bill for current customer's that the Hearing will be on November's Agenda.

Put on Agenda for November.

2) Public Input:

A) Bob O'Connell (Meter & Backflow Charges for empty property)

Bob O'Connell explained to the Board that he has a vacant piece of property in the District with a meter and a backflow. He said he pays \$9.50 a month for his meter and backflow and requested that the Board waive the monthly fee since there is no water usage.

Discussion.

The Board stated that it is the District policy that the customer is charged unless the meter is removed. If the meter is removed and the customer wants the meter installed at a later date it will be a \$600.00 fee.

Discussion.

3) Attorney Report:

B) Tradewinds Easement Update

Discussion.

Attorney Lyn drafted an agreement and easement for Tradewinds. Attorney Lyn will be getting the as built for Superintendent Purnell.

Discussion.

Commissioner MacRae made a motion to go forward with the draft agreement after Attorney Lyn makes the changes. Commissioner Jeeves seconded. Commissioner MacRae, Seibert, Schultz, and Jeeves Vote yes. Commissioner Bitter Vote no. Motion carried.

Put on Agenda for November.

C) Inter Local Agreements with Citrus County

Nothing new at this time.

Put on Agenda for November.

E) Budgeting Late Fee's

Discussion.

Attorney Lyn stated that the District has to Budget all items that they anticipate receiving money for, therefore the late fees should be budgeted.

D) Alternative Investment methods for District other than CD's

Discussion.

4) Umbrella Insurance Policy (See Staff Report)

A) Report on Sovereign Immunity (Attorney Lyn)

Attorney Lyn stated she does not do any personal injury law.

Discussion.

The limits are \$100,000 per individual and \$200,000 maximum accident or occurrence. As of October 1, 2011 the limits go up to \$200,000 per individual and \$300,000 maximum accident or occurrence.

Attorney Lyn said the Legislation can waive Sovereign Immunity.

Put Insurance Policy Issue on November Agenda.

5) MTBE Litigation (See Staff Report)

A) Litigation Totals Received

Discussion.

6) 2009-2010 Budget (on file)

A) September Budget Report

Discussion.

Commissioner Schultz requested that on the Budget Report change the initials RP to Backflow.

7) Staff Report (on file)

3-B Board approved letter to be sent to Mr. Peebles.

A) Banking Information

Discussion.

B) C.D. Renewal Information

Discussion.

The Board directed staff to contact the Special Districts and Florida Rural Water Association for information on options to invest.

Put on November Agenda Options to Invest.

C) Customer Deposits

Discussion.

D) Restitution Payment Schedule

Discussion.

E) Procedure updates

Discussion.

8) Superintendent's Report (on file)

Put on November Agenda. System Model – In Progress.

8-2 Well Protection

Attorney Lyn to draft a letter to Mr.& Mrs. La Fleur regarding the property by the well site and present it to the Board at the November Meeting.

Put on November Agenda.

Commissioner Jeeves made a motion to authorize the engineering cost for the Riverhaven Tank Project. Commissioner Seibert seconded for discussion. Discussion. Vote yes. Motion carried.

8-6 Stonebrook Project

Superintendent Purnell will have pictures and maps at the November Meeting.

8-7 Elevated Tank

The Board stated that when George McDonald does the specifications to make sure the District logo has the same font but larger size lettering and greater contrast.

9) Old Items – Reports to the Board

- A) Shut off List (on file)**
- B) Number of Past Dues Mailed (on file)**
- C) Overtime Report (on file)**
- D) Adjustment Report (on file)**

10) Board Comments

11) Pay Bills/Adjournment

Commissioner MacRae made a motion to pay bills and adjourn the meeting. Commissioner Seibert seconded. Vote yes. Motion carried.

Claim Checks

| Check # | Type | Vendor #/Name | Check Amount | Date Issued | Period Redeemed | Claim # | Claim Amount |
|---------|------|-----------------------------------|--------------|-------------|-----------------|---------|--------------|
| 11678 | S | 277 A.B.C. SOD | 60.00 | 09/20/10 | 9/10 | | |
| 11679 | S | 27 BRIGHT HOUSE NETWORK | 62.96 | 09/20/10 | 9/10 | CL 7299 | 60.00 |
| 11680 | S | 150 CENTURYLINK | 397.49 | 09/20/10 | 9/10 | CL 7296 | 62.96 |
| 11681 | S | 67 EASY WHEELS | 11.78 | 09/20/10 | 9/10 | CL 7291 | 260.39 |
| 11682 | S | 98 HOMOSASSA TIRE | 63.00 | 09/20/10 | 9/10 | CL 7292 | 137.10 |
| 11683 | S | 293 REDRICK TRUCKING, INC. | 630.00 | 09/20/10 | 9/10 | CL 7300 | 11.78 |
| 11684 | S | 211 RING POWER CORPORATION | 725.88 | 09/20/10 | 9/10 | CL 7298 | 63.00 |
| 11685 | S | 159 SUNSTATE METER & SUPPLY | 860.79 | 09/20/10 | 9/10 | CL 7295 | 630.00 |
| 11686 | S | 234 SUNTRUST LOAN PAYMENT | 20578.75 | 09/20/10 | 9/10 | CL 7294 | 725.88 |
| 11687 | S | 291 ARAMARK REFRESHMENT SERVICES | 67.00 | 09/22/10 | 9/10 | CL 7293 | 860.79 |
| 11688 | S | 27 BRIGHT HOUSE NETWORK | 124.04 | 09/22/10 | 9/10 | CL 7297 | 20578.75 |
| 11689 | S | 304 CENTRAL FLORIDA CONTROLS, LLC | 101.79 | 09/22/10 | 9/10 | CL 7307 | 67.00 |
| 11690 | S | 39 CITRUS PUBLISHING | 109.28 | 09/22/10 | 9/10 | CL 7308 | 124.04 |
| 11691 | S | 226 DEPARTMENT OF STATE | 10.00 | 09/22/10 | | CL 7309 | 101.79 |
| 11692 | S | 211 RING POWER CORPORATION | 1479.20 | 09/22/10 | 9/10 | CL 7310 | 109.28 |
| 11693 | S | 171 WALMART COMMUNITY | 398.56 | 09/22/10 | 9/10 | CL 7312 | 10.00 |
| | | | | | | CL 7311 | 1479.20 |
| | | | | | | CL 7301 | 6.65 |
| | | | | | | CL 7302 | 247.75 |
| | | | | | | CL 7303 | 54.87 |
| | | | | | | CL 7304 | 18.00 |
| | | | | | | CL 7305 | 37.37 |
| | | | | | | CL 7306 | 33.92 |
| 11694 | S | 226 DEPARTMENT OF STATE | 10.00 | 09/22/10 | | CL 7313 | 10.00 |
| 11697 * | S | 122 NEXTEL COMMUNICATIONS | 754.55 | 09/27/10 | | CL 7316 | 754.55 |
| 11698 | S | 159 SUNSTATE METER & SUPPLY | 4391.33 | 09/27/10 | 9/10 | CL 7324 | 3342.18 |
| 11699 | S | 157 SUNTRUST BANKCARD, N A | 415.33 | 09/27/10 | | CL 7325 | 1049.15 |
| | | | | | | CL 7191 | 103.03 |
| | | | | | | CL 7206 | 64.80 |
| | | | | | | CL 7317 | 19.98 |
| | | | | | | CL 7318 | 5.54 |
| | | | | | | CL 7319 | 11.08 |
| | | | | | | CL 7320 | 2.92 |

Claim Checks

| Check # | Type | Vendor #/Name | Check Amount | Date Issued | Period Redeemed | Claim # | Claim Amount |
|---------|------|----------------------------------|--------------|-------------|-----------------|-------------------------------|---------------------|
| 11699 | S | 157 SUNTRUST BANKCARD, N A | 415.33 | 09/27/10 | | CL 7321 CL 7322 CL 7323 | 27.99 179.99 |
| 11700 | S | 216 TAYLOR RENTAL | 27.03 | 09/27/10 | | CL 7315 | 27.03 |
| 11701 | S | 168 UTILITY SERVICE CO, INC | 3900.00 | 09/27/10 | | CL 7314 | 3900.00 |
| 11702 | S | 999999 BRANDI LEWIS | 29.90 | 09/28/10 | | CL 7350 | 29.90 |
| 11703 | S | 999999 GEORGE OR RUTHANN RENSHAW | 4.50 | 09/28/10 | | CL 7351 | 4.50 |
| 11704 | S | 100 HOMOSASSA SPECIAL WATER | 1120.00 | 09/28/10 | 9/10 | CL 7344 | 1120.00 |
| 11705 | S | 999999 LAURA COOK | 67.50 | 09/28/10 | | CL 7346 | 67.50 |
| 11706 | S | 999999 MARIAN LAW | 21.00 | 09/28/10 | | CL 7345 | 21.00 |
| 11707 | S | 999999 RYAN MATTINGLY | 39.00 | 09/28/10 | | CL 7353 | 39.00 |
| 11708 | S | 999999 SHELDON HALL | 24.50 | 09/28/10 | | CL 7352 | 24.50 |
| 11709 | S | 999999 STEFANIE YOUNG | 32.50 | 09/28/10 | | CL 7347 | 32.50 |
| 11710 | S | 999999 TERI FANGMAN | 20.15 | 09/28/10 | | CL 7348 | 20.15 |
| 11711 | S | 999999 WENDY BUSTIN | 29.90 | 09/28/10 | | CL 7349 | 29.90 |

Total for Claim Checks 36567.71
Count for Claim Checks 32

of Checks: 32 Total: 36567.71

Claim Checks

| Check # | Type | Vendor #/Name | Check Amount | Date Issued | Period Redeemed | Claim # | Claim Amount |
|---------|------|--|--------------|-------------|-----------------|---------|--------------|
| 11712 | M | 110 LINDA M. COOPER | 300.00 | 10/01/10 | | | |
| 11713 | S | 262 SF TECHNOLOGIES, LLC | 461.01 | 10/05/10 | | CL 7354 | 300.00 |
| 11714 | S | 19 AMERICAN WATER WORKS ASSOCIATION | 295.00 | 10/05/10 | | CL 7388 | 461.01 |
| 11715 | S | 150 CENTURYLINK | 256.75 | 10/05/10 | | CL 7389 | 295.00 |
| | | | | | | CL 7364 | 130.00 |
| | | | | | | CL 7369 | 41.97 |
| | | | | | | CL 7370 | 38.18 |
| | | | | | | CL 7371 | 46.60 |
| 11716 | S | 29 CITRUS COUNTY BOCC | 198.23 | 10/05/10 | | CL 7377 | 198.23 |
| 11717 | S | 57 DEPT OF COMMUNITY AFFAIRS | 175.00 | 10/05/10 | | CL 7368 | 175.00 |
| 11718 | S | 78 FASD | 1875.00 | 10/05/10 | | CL 7378 | 1875.00 |
| 11719 | S | 77 FLORIDA MUNICIPAL | 14096.00 | 10/05/10 | | CL 7379 | 14096.00 |
| 11720 | S | 183 GEOFFREY GREENE, C.F.A. | 2066.38 | 10/05/10 | | CL 7380 | 2066.38 |
| 11721 | S | 96 HOME DEPOT CREDIT SERVICES | 436.51 | 10/05/10 | | CL 7331 | 77.42 |
| | | | | | | CL 7338 | 71.19 |
| | | | | | | CL 7339 | 47.20 |
| | | | | | | CL 7340 | 240.70 |
| 11722 | S | 100 HOMOSASSA SPECIAL WATER | 83.70 | 10/05/10 | | CL 7367 | 83.70 |
| 11723 | S | 274 IN TOUCH COMMUNICATIONS | 95.00 | 10/05/10 | | CL 7372 | 95.00 |
| 11724 | S | 107 KANE'S ACE HARDWARE | 404.32 | 10/05/10 | | CL 7267 | 58.03 |
| | | | | | | CL 7268 | 23.96 |
| | | | | | | CL 7269 | 28.94 |
| | | | | | | CL 7330 | 143.16 |
| | | | | | | CL 7333 | 14.47 |
| | | | | | | CL 7341 | 47.75 |
| | | | | | | CL 7342 | 53.96 |
| | | | | | | CL 7390 | 34.05 |
| 11725 | S | 127 PACK N POST | 8.34 | 10/05/10 | | CL 7359 | |
| | | | | | | CL 7360 | |
| | | | | | | CL 7361 | 8.34 |
| 11726 | S | 132 PROGRESS ENERGY FLORIDA | 10.31 | 10/05/10 | | CL 7366 | 10.31 |
| 11727 | S | 322 STATE OF FLORIDA DISBURSEMENT UNIT | 500.00 | 10/05/10 | | CL 7358 | 500.00 |

Claim Checks

| Check # | Type | Vendor #/Name | Check Amount | Date Issued | Period Redeemed | Claim # | Claim Amount |
|------------------------|------|--|--------------|-------------|-----------------|---------|--------------|
| 11728 | S | 159 SUNSTATE METER & SUPPLY | 352.71 | 10/05/10 | _____ | CL 7362 | 85.44 |
| | | | | | | CL 7375 | 267.27 |
| 11729 | S | 167 USA BLUEBOOK | 922.06 | 10/05/10 | _____ | CL 7374 | 179.37 |
| | | | | | | CL 7391 | 742.69 |
| 11730 | S | 170 VERMEER SOUTHEAST | 4500.00 | 10/05/10 | _____ | CL 7363 | 4500.00 |
| 11731 | S | 179 W R E C | 2457.89 | 10/05/10 | _____ | CL 7365 | 111.93 |
| | | | | | | CL 7373 | 2345.96 |
| 11732 | S | 173 WASTE MGMT OF CENTRAL FL | 98.51 | 10/05/10 | _____ | CL 7376 | 98.51 |
| 11733 | S | 307 NATURE COAST WEB DESIGN & MARKETING, INC | 150.00 | 10/05/10 | _____ | CL 7393 | 150.00 |
| 11734 | S | 246 SCOTT ANTLEY | 11.99 | 10/05/10 | _____ | CL 7394 | 11.99 |
| 11735 | S | 159 SUNSTATE METER & SUPPLY | 280.09 | 10/05/10 | _____ | CL 7392 | 280.09 |
| 11738 * | S | 1 A-1 ALARM SYSTEMS | 100.00 | 10/11/10 | _____ | CL 7401 | 100.00 |
| 11739 | S | 262 SF TECHNOLOGIES, LLC | 2500.00 | 10/11/10 | _____ | CL 7395 | 2500.00 |
| 11740 | S | 23 BLUE CROSS/BLUE SHIELD OF FLORIDA | 9278.57 | 10/11/10 | _____ | CL 7404 | 9278.57 |
| 11741 | S | 27 BRIGHT HOUSE NETWORK | 109.95 | 10/11/10 | _____ | CL 7396 | 109.95 |
| 11742 | S | 248 BUCK & BUCK | 235.95 | 10/11/10 | _____ | CL 7400 | 235.95 |
| 11743 | S | 182 DENISE A LYN, P.A. | 864.50 | 10/11/10 | _____ | CL 7399 | 864.50 |
| 11744 | S | 132 PROGRESS ENERGY FLORIDA | 16.27 | 10/11/10 | _____ | CL 7397 | 16.27 |
| 11745 | S | 156 SUNSHINE STATE ONE CALL | 66.20 | 10/11/10 | _____ | CL 7403 | 66.20 |
| 11746 | S | 296 TRANSMONTAIGNE PRODUCT SERVICES, INC | 2544.77 | 10/11/10 | _____ | CL 7406 | 2544.77 |
| 11747 | S | 167 USA BLUEBOOK | 41.96 | 10/11/10 | _____ | CL 7398 | 41.96 |
| 11748 | S | 170 VERMEER SOUTHEAST | 4717.20 | 10/11/10 | _____ | CL 7402 | 4717.20 |
| 11749 | S | 170 VERMEER SOUTHEAST | 38330.00 | 10/11/10 | _____ | CL 7405 | 38330.00 |
| 11750 | S | 191 TERESA OLDS | 119.83 | 10/12/10 | _____ | CL 7418 | 119.83 |
| Total for Claim Checks | | | 88960.00 | | | | |
| Count for Claim Checks | | | | 37 | | | |

of Checks: 37 Total: 88960.00