

**AGENDA**  
**HOMOSASSA SPECIAL WATER DISTRICT**  
**Regular Meeting**

**November 21, 2011**

---

Commissioner Diann G. Schultz, Chairman  
Commissioner Rodney MacRae, Vice Chairman  
Commissioner Robert Jeeves  
David Purnell, Superintendent, HSWD

Commissioner Dennis Seibert, Sec/Treas  
Commissioner James Bitter  
Denise Lyn, HSWD Attorney

---

**NOTICE TO THE PUBLIC**

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of the proceeding is made, which record includes testimony and evidence upon which the appeal is to be based, (Section 286.0105, Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the Homosassa Special Water District Office, 7922 W. Grover Cleveland Blvd., Homosassa, FL 34448 or P.O. Box 195, Homosassa, FL 34487, (352) 628-3740, at least two (2) days before the meeting. If you are hearing or speech impaired, call 1-800-955-8771.

---

**1) Additions, Corrections, Deletions of Regular Meeting Minutes of October 17, 2011**

**2) Public Input:**

- A) Kathy Green (Request for adjustment due to leak)**
- B) Dorothy Hahn (Request for adjustment due to leak)**

**3) Accountant-Janice Saltmarsh**

- A) Budget Amendment**

**4) 2011-2012 Budget**

**5) Attorney Report**

- A) Letter to Danny Dick**

**6) Staff Report**

- A) Banking Information**
- B) Total of Write-Offs for the year**
- C) Information on the Reverse 911 Calls**
- D) Boil Water Notice Regulations**
- E) Customer Deposits**
- F) Back Up Log**

**7) Superintendent's Report**

**8) Reports to the Board**

- A) Shut off List**
- B) Number of Past Dues mailed**
- C) Overtime Report**
- D) Adjustment Report**

**9) Agenda Reminder Items**

**Attorney Lyn-December Agenda-Information on W Peach Bell Loop**

**10) Board Comments**

**Commissioner Schultz – would like for the Board members and staff to have ideas and goals to discuss for the upcoming year. This will be a line item on the December agenda.**

**11) Pay Bills/Adjournment**

**AGENDA**  
**HOMOSASSA SPECIAL WATER DISTRICT**  
**Regular Meeting**

**November 21, 2011**

---

Commissioner Diann G. Schultz, Chairman	
Commissioner Rodney MacRae, Vice Chairman	Commissioner Dennis Seibert, Sec/Treas
Commissioner Robert Jeeves	Commissioner James Bitter
David Purnell, Superintendent, HSWD	Denise Lyn, HSWD Attorney

---

**NOTICE TO THE PUBLIC**

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of the proceeding is made, which record includes testimony and evidence upon which the appeal is to be based, (Section 286.0105, Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the Homosassa Special Water District Office, 7922 W. Grover Cleveland Blvd., Homosassa, FL 34448 or P.O. Box 195, Homosassa, FL 34487, (352) 628-3740, at least two (2) days before the meeting. If you are hearing or speech impaired, call 1-800-955-8771.

---

**1) Additions, Corrections, Deletions of Regular Meeting Minutes of October 17, 2011**

**2) Public Input:**

- A) Kathy Green (Request for adjustment due to leak)**
- B) Dorothy Hahn (Request for adjustment due to leak)**

**3) Accountant-Janice Saltmarsh**

- A) Budget Amendment**

**4) 2011-2012 Budget**

**5) Attorney Report**

- A) Letter to Danny Dick**

**6) Staff Report**

- A) Banking Information**
- B) Total of Write-Offs for the year**
- C) Information on the Reverse 911 Calls**
- D) Boil Water Notice Regulations**
- E) Customer Deposits**
- F) Back Up Log**

**7) Superintendent's Report**

**8) Reports to the Board**

- A) Shut off List**
- B) Number of Past Dues mailed**
- C) Overtime Report**
- D) Adjustment Report**

**9) Agenda Reminder Items**

**Attorney Lyn-December Agenda-Information on W Peach Bell Loop**

**10) Board Comments**

**Commissioner Schultz – would like for the Board members and staff to have ideas and goals to discuss for the upcoming year. This will be a line item on the December agenda.**

**11) Pay Bills/Adjournment**

# **Homosassa Special Water District**

## **REGULAR MEETING**

**November 21, 2011**

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, November 21, 2011 at the Water District office located at 7922 W. Grover Cleveland Blvd., Homosassa, FL.

Present were:

Commissioner Schultz	Denise Lyn, HSWD Attorney
Commissioner Seibert	David Purnell (Superintendent)
Commissioner Jeeves	Teresa Olds (HSWD Staff)
Commissioner Bitter	Alvie Baker (HSWD Staff)
Commissioner MacRae	George McDonald (Engineer)
	Janice Saltmarsh(Accountant)

Commissioner Schultz called the meeting to order at 3:00 p.m.

### **1) Additions, Corrections, Deletions of the Minutes of the Regular Meeting of October 17, 2011**

Commissioner Jeeves made a motion to approve the Minutes of the Regular Meeting of October 17, 2011. Commissioner Seibert seconded. Vote yes. Motion carried.

### **2) Public Input:**

#### **A) Kathy Green (Request for adjustment due to leak)**

Commissioner MacRae made a motion to approve the conservation rates for October and November an extension of six months to pay if needed. Commissioner Bitter seconded for discussion. Commission MacRae, Bitter, Jeeves and Seibert Vote yes. Commissioner Schultz opposed. Motion carried

#### **B) Dorothy Hahn (Request for adjustment due to leak)**

Commissioner Seibert made a motion to approve the conservation rates for October and grant an extension of six months to pay if needed. Commissioner MacRae seconded. Vote yes. Motion carried

### **3) Accountant-Janice Saltmarsh**

Attended the Board Meeting to meet the Board and discuss the Budget.

Discussed the Budget Amendment.

Commissioner Seibert made a motion to adopt the Resolution to Amend the Budget. Chairman Schultz will sign the Resolution. Commissioner MacRae seconded. Vote yes. Motion carried.

**Put this item under Budget in December**-Clarify the amounts that were made to the amended budget.

### **4) 2011-2012 Budget**

Discussion.

### **5) Attorney Report**

#### **A) Letter to Danny Dick**

Discussion.

### **7) Superintendent's Report**

Discussion.

### **7-3 Riverhaven Tank Project**

Discussion about the void that was found under the foundation after the old tank was removed.

Commissioner Bitter made a motion to approve a change order for Marolf Environmental Inc. in the amount of \$5060.00 presented to the Board by George McDonald. Commissioner MacRae seconded. Vote yes. Motion carried.

### **6) Staff Report**

#### **A) Banking Information**

Discussion.

Commissioner MacRae made a motion to rollover the CD at Cadence Bank for two years. Commissioner Seibert seconded for discussion. Commissioner MacRae amended the motion to rollover the CD for one year. Commissioner Seibert seconded the amended motion. Vote yes. Motion carried.

- B) Total of Write-Offs for the year**
- C) Information on the Reverse 911 Calls**

Discussion.

Commissioner MacRae made a motion to move forward and purchase the Reverse 911 module from Black Mountain Software. Commissioner Bitter seconded. Vote yes. Motion carried.

- D) Boil Water Notice Regulations**
- E) Customer Deposits**
- F) Back Up Log**

**8) Reports to the Board**

- A) Shut off List (on file)**
- B) Number of Past Dues Mailed (on file)**
- C) Overtime Report (on file)**
- D) Adjustment Report (on file)**

**9) Agenda Reminder Items**

**Attorney Lyn-December Agenda-Information on W Peach Bell Loop**

**10) Board Comments**

**Commissioner Schultz – would like for the Board members and staff to have ideas and goals to discuss for the upcoming year. This will be a line item on the December agenda.**

Commissioner Schultz explained the Goal Setting Meeting that will be during the December Board Meeting.

**11) Pay Bills/Adjournment**

Commissioner MacRae made a motion to pay bills and adjourn the meeting. Commissioner Jeeves seconded. Vote yes. Motion carried.

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12559 *	S	7 ADVANCE AUTO PARTS	202.75	10/12/11	10/11	CL 8559	17.99
						CL 8569	22.66
						CL 8572	13.98
						CL 8573	17.98
						CL 8592	19.70
						CL 8624	51.46
						CL 8625	58.98
12560	S	23 BLUE CROSS/BLUE SHIELD OF FLORIDA	8558.54	10/12/11	10/11	CL 8653	8558.54
12561	S	27 BRIGHT HOUSE NETWORK	320.86	10/12/11	10/11	CL 8646	109.95
						CL 8657	210.91
12562	S	248 BUCK & BUCK	235.95	10/12/11	10/11	CL 8655	235.95
12563	S	29 CITRUS COUNTY BOCC	425.86	10/12/11	10/11	CL 8659	425.86
12564	S	272 CITRUS EQUIPMENT & REPAIR, INC	454.84	10/12/11	10/11	CL 8650	454.84
12565	S	182 DENISE A LYN, P.A.	750.00	10/12/11	10/11	CL 8654	750.00
12566	S	78 FASD	1875.00	10/12/11	10/11	CL 8656	1875.00
12567	S	96 HOME DEPOT CREDIT SERVICES	1294.83	10/12/11	10/11	CL 8560	254.83
						CL 8562	14.95
						CL 8568	96.07
						CL 8571	751.70
						CL 8574	43.54
						CL 8575	133.74
12568	S	275 IN & OUT EXPRESS LUBE	90.99	10/12/11	10/11	CL 8647	90.99
12569	S	107 KANE'S ACE HARDWARE	410.80	10/12/11	10/11	CL 8563	10.47
						CL 8564	3.00
						CL 8565	17.99
						CL 8566	116.45
						CL 8567	86.88
						CL 8588	8.48
						CL 8589	100.21
						CL 8590	16.76
						CL 8591	38.43
						CL 8622	12.13
12570	S	132 PROGRESS ENERGY FLORIDA	34.79	10/12/11	10/11	CL 8651	34.79
12571	S	293 REDRICK TRUCKING, INC.	210.00	10/12/11	10/11	CL 8645	210.00

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12572	S	134 RILEY AUTO ELECTRIC	70.62	10/12/11	10/11		
						CL 8648	70.62
12573	S	262 SF TECHNOLOGIES, LLC	2973.26	10/12/11	10/11		
						CL 8643	2500.00
						CL 8644	473.26
12574	S	156 SUNSHINE STATE ONE CALL	54.93	10/12/11	10/11		
						CL 8652	54.93
12575	S	159 SUNSTATE METER & SUPPLY	2728.67	10/12/11	10/11		
						CL 8649	236.23
						CL 8658	2492.44
12576	S	216 TAYLOR RENTAL	20.67	10/12/11	10/11		
						CL 8642	20.67
12577	S	1 A-1 ALARM SYSTEMS	1824.50	10/17/11	10/11		
						CL 8665	1824.50
12578	S	27 BRIGHT HOUSE NETWORK	58.90	10/17/11	10/11		
						CL 8660	58.90
12579	S	150 CENTURYLINK	392.53	10/17/11	10/11		
						CL 8661	137.10
						CL 8662	255.43
12580	S	347 MIKES WHOLESALE TRAILERS	180.00	10/17/11	10/11		
						CL 8664	180.00
12581	S	159 SUNSTATE METER & SUPPLY	1061.14	10/17/11	10/11		
						CL 8663	581.97
						CL 8666	479.17
12583 *	S	999999 DAVE LENHARD	470.00	10/18/11	10/11		
						CL 8667	470.00
12597 *	S	291 ARAMARK REFRESHMENT SERVICES	84.26	10/26/11			
						CL 8671	84.26
12598	S	27 BRIGHT HOUSE NETWORK	136.52	10/26/11			
						CL 8668	136.52
12599	S	83 FW & PCOA	150.00	10/26/11			
						CL 8678	150.00
12600	S	343 MAROLF ENVIRONMENTAL INC	28666.80	10/26/11			
						CL 8675	28666.80
12601	S	329 NCRS	99.00	10/26/11			
						CL 8670	99.00
12602	S	342 PLIC - SBD GRAND ISLAND	186.26	10/26/11			
						CL 8677	186.26
12603	S	159 SUNSTATE METER & SUPPLY	2345.04	10/26/11	10/11		
						CL 8672	310.15
						CL 8673	946.22
						CL 8674	1088.67
12604	S	157 SUNTRUST BANKCARD, N A	1062.26	10/26/11			
						CL 8570	74.64
						CL 8576	51.95
						CL 8577	5.59
						CL 8578	220.00
						CL 8623	7.47
						CL 8682	173.45
						CL 8683	37.97
						CL 8685	90.99
						CL 8686	274.95

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12605	S	234 SUNTRUST LOAN PAYMENT	20578.75	10/26/11		CL 8687	125.25
12606	S	216 TAYLOR RENTAL	155.15	10/26/11	10/11	CL 8669	20578.75
12607	S	171 WALMART COMMUNITY	523.65	10/26/11		CL 8676	155.15
						CL 8555	17.12
						CL 8556	40.00
						CL 8621	279.14
						CL 8679	80.00
						CL 8680	45.52
						CL 8681	61.87
12608	S	999999 ELOISE TAYLOR	37.25	10/26/11		CL 8689	37.25
12609	S	999999 FABIO PROPERTIES, LLC	32.00	10/26/11		CL 8697	32.00
12610	S	100 HOMOSASSA SPECIAL WATER	650.00	10/26/11	10/11	CL 8688	650.00
12611	S	999999 INC SWEETWATER HOMES OF CITRUS	1.90	10/26/11		CL 8693	1.90
12612	S	999999 MANUEL CACERES	37.25	10/26/11		CL 8695	37.25
12613	S	999999 MICHELE NARDOLILLO	37.25	10/26/11		CL 8692	37.25
12614	S	999999 PHYLLIS WARD	39.00	10/26/11		CL 8691	39.00
12615	S	999999 RON LUIDER	36.20	10/26/11		CL 8690	36.20
12616	S	999999 STEPHEN BENSON	52.50	10/26/11		CL 8696	52.50
12617	S	999999 TONYA KNIGHT	90.30	10/26/11		CL 8694	90.30
Total for Claim Checks			79701.77				
Count for Claim Checks			45				

# of Checks: 45 Total: 79701.77

12/12/11  
14:26:49

HOMOSASSA SPECIAL WATER DISTRICT  
Check Register for 101050-Cash In Bank Operating Superior  
For the Accounting Period: 11/11

Page: 1 of 2  
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12618	M	110 LINDA M. COOPER	300.00	11/01/11			
12620	* S	322 STATE OF FLORIDA DISBURSEMENT UNIT	500.00	11/09/11		CL 8698	300.00
12623	* S	1 A-1 ALARM SYSTEMS	208.00	11/14/11		CL 8699	500.00
12624	S	7 ADVANCE AUTO PARTS	108.98	11/14/11		CL 8707	108.00
12625	S	23 BLUE CROSS/BLUE SHIELD OF FLORIDA	8558.54	11/14/11		CL 8732	100.00
12626	S	27 BRIGHT HOUSE NETWORK	309.90	11/14/11		CL 8739	64.73
12627	S	248 BUCK & BUCK	354.95	11/14/11		CL 8740	44.25
12628	S	150 CENTURYLINK	256.27	11/14/11		CL 8733	8558.54
12629	S	282 CITRUS SOD, INC	2040.00	11/14/11		CL 8704	109.95
12630	S	247 DEP OPERATOR CERTIFICATION	100.00	11/14/11		CL 8705	199.95
12631	S	68 EVEREADY FIRE & SECURITY	249.00	11/14/11		CL 8714	235.95
12632	S	96 HOME DEPOT CREDIT SERVICES	74.66	11/14/11		CL 8729	119.00
12633	S	100 HOMOSASSA SPECIAL WATER	76.25	11/14/11		CL 8721	256.27
12634	S	98 HOMOSASSA TIRE	18.00	11/14/11		CL 8702	2040.00
12635	S	351 HUMPHREY & SALTMARSH PL	1530.00	11/14/11		CL 8701	100.00
12636	S	274 IN TOUCH COMMUNICATIONS	95.00	11/14/11		CL 8703	249.00
12637	S	107 KANE'S ACE HARDWARE	361.91	11/14/11		CL 8703	249.00
12638	S	186 MCDONALD GROUP INTERNATIONAL, INC.	1215.00	11/14/11		CL 8640	45.40
						CL 8741	29.26
						CL 8710	21.75
						CL 8711	54.50
						CL 8727	18.00
						CL 8724	1530.00
						CL 8722	95.00
						CL 8641	67.39
						CL 8735	181.31
						CL 8736	56.74
						CL 8737	51.48
						CL 8738	4.99
						CL 8712	990.00
						CL 8713	225.00

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12639	S	347 MIKES WHOLESALE TRAILERS	44.80	11/14/11			
						CL 8723	44.80
12640	S	122 NEXTEL COMMUNICATIONS	622.81	11/14/11			
						CL 8726	622.81
12641	S	132 PROGRESS ENERGY FLORIDA	33.33	11/14/11			
						CL 8706	33.33
12642	S	141 S A C ENVIRONMENTAL	143.00	11/14/11			
						CL 8731	143.00
12643	S	143 SEARS	84.99	11/14/11			
						CL 8734	84.99
12644	S	262 SF TECHNOLOGIES, LLC	462.13	11/14/11			
						CL 8728	462.13
12645	S	156 SUNSHINE STATE ONE CALL	59.63	11/14/11			
						CL 8730	59.63
12646	S	159 SUNSTATE METER & SUPPLY	22548.57	11/14/11			
						CL 8715	3194.66
						CL 8716	3471.38
						CL 8717	1990.77
						CL 8718	2563.96
						CL 8719	2460.63
						CL 8725	8867.17
12647	S	179 W R E C	2310.92	11/14/11			
						CL 8708	121.11
						CL 8709	2189.81
12648	S	100 HOMOSASSA SPECIAL WATER	50.00	11/14/11			
						CL 8700	50.00
Total for Claim Checks			42716.64				
Count for Claim Checks			28				
# of Checks:	28	Total:	42716.64				