

Homosassa Special Water District

REGULAR MEETING

May 16, 2011

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, May 16, 2011 at the Water District office located at 7922 W. Grover Cleveland Blvd., Homosassa, FL.

Present were:

Commissioner Schultz	Denise Lyn, HSWD Attorney
Commissioner Seibert	David Purnell (Superintendent)
Commissioner Jeeves	Teresa Olds (HSWD Staff)
Commissioner Bitter	Alvie Baker (HSWD Staff)
Commissioner MacRae	Jody Roxby (Roxby Group)
Todd Lealy (Utility Technicians)	George McDonald (Engineer)
Karen Lightsey (Florida Environmental Construction)	
Robert Lightsey (Florida Environmental Construction)	

Commissioner Schultz called the meeting to order at 3:00 p.m.

1) Additions, Corrections, Deletions of the Minutes of the Regular Meeting of April 18, 2011

Commissioner Bitter made a motion to approve the Minutes of the Regular Meeting of April 18, 2011. Commissioner Jeeves seconded. Vote yes. Motion carried.

Opening of the bids for the Riverhaven Tank Project (on file)

Commission MacRae opened the bids and Commissioner Schultz read the bid amounts.

Florida Environmental Construction: Lump Sum: \$424,586.00.

Marolf Environmental Inc. Lump Sum: \$399,086.00

Option 1 Deduct \$2500.00

Option 2 Add \$115,000

Utility Technicians: Lump Sum: \$400,055.00

Option 1 Add \$2,130.00

Option 2 No bid by Caldwell Tanks

George McDonald explained the bids and the bid alternates.

Discussion.

George McDonald will review the Bids and make a recommendation to the Board.

The recommendation will be ready for the next Board Meeting.

Put on June Agenda

2) Public Input:

A) Jack Green (Adjustment due to leak) (on file)

Commissioner Jeeves made a motion to waive the conservation rates for April, also grant an extension of six months to pay if needed. Commissioner MacRae amended the motion that if it shows the leak carried over into May waive the conservation rate for May also. Commissioner Bitter seconded the amended motion. Vote yes. Motion carried.

3) Blue Cross Blue Shield (Jody Roxby – Wellness Plan)

Discussion.

Jody explained the Wellness Plan that the District could get through Principal or Blue Cross Blue Shield.

Discussion.

The Board requested Jody to check into the cost of Life Insurance and Disability with other companies.

4) May Agenda Reminder Items:

Under Attorney Report

Board Comments – Commissioner Schultz contacting County Inter Local Agreements

Discussion.

Commissioner Schultz has tried numerous times to contact the Commissioner's about the County Inter Local Agreements.

5) Attorney Report

A) Property next to Peach Orchard (update)

Discussion.

Mr. Fleur is considering the offer made by the District.

Put this item on June Agenda

B) District hiring Accountant (update)

Attorney Lyn has a drafted a proposal for hiring an accountant. The District will advertise in the newspaper for bids before the Board Meeting next month.

Put this item on June Agenda – Open Bids from Accountants

6) 2009-2010 Budget (on file)

Discussion.

The Budget Workshop will be held on June 20th at 1:00 p.m. at the District.

Look at the Benefit Packages – Employee Benefits

List of employees who after 20 years of service receive 5 weeks' vacation.

Retirement – discuss the 3% that the employees have to pay beginning July.

7) Staff Report (on file)

A) Banking Information

Discussion.

The staff to check the interest rates with the banks that do public funds before the CD matures in July.

B) Stonebrook Update

Discussion.

The Board requested that Attorney Lyn write a letter to American Land Lease and attach it to the bill before it is sent.

Board requested the staff to print the reports from the radio reads and put them in the packet for the Board Meeting.

Put on June Agenda-Reports from radio reads

Web Payments - federalpayments.com

Discussion.

Commissioner Jeeves made a motion to go ahead with the web payments through federalpayments.com. Commissioner Seibert seconded for discussion.

Discussion. Vote yes. Motion carried.

8) Superintendent's Report (on file)

Discussion.

9) Reports to the Board

- A) Shut off List (on file)**
- B) Number of Past Dues Mailed (on file)**
- C) Overtime Report (on file)**
- D) Adjustment Report (on file)**

10) Board Comments

11) Pay Bills/Adjournment

Commissioner Seibert made a motion to pay bills and adjourn the meeting. Commissioner MacRae seconded. Vote yes. Motion carried.

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12223 *	S	1 A-1 ALARM SYSTEMS	100.00	05/11/11			
12224	S	7 ADVANCE AUTO PARTS	61.33	05/11/11		CL 8152	100.00
12225	S	22 BLACK MOUNTAIN SOFTWARE	2826.00	05/11/11		CL 8100 CL 8119	16.28 45.05
12226	S	23 BLUE CROSS/BLUE SHIELD OF FLORIDA	9275.23	05/11/11		CL 8154	2826.00
12227	S	27 BRIGHT HOUSE NETWORK	299.90	05/11/11		CL 8149	9275.23
12228	S	266 COMPUTERWORKS, INC.	65.00	05/11/11		CL 8143 CL 8144	189.95 109.95
12229	S	67 EASY WHEELS	439.04	05/11/11		CL 8138	65.00
12230	S	96 HOME DEPOT CREDIT SERVICES	115.92	05/11/11		CL 8136 CL 8137	316.48 122.56
12231	S	132 PROGRESS ENERGY FLORIDA	35.14	05/11/11		CL 8094 CL 8121	59.97 55.95
12232	S	293 REDRICK TRUCKING, INC.	420.00	05/11/11		CL 8151	35.14
12233	S	262 SF TECHNOLOGIES, LLC	468.85	05/11/11		CL 8147	420.00
12234	S	156 SUNSHINE STATE ONE CALL	57.74	05/11/11		CL 8153	468.85
12235	S	159 SUNSTATE METER & SUPPLY	1639.70	05/11/11		CL 8145	57.74
12236	S	296 TRANSMONTAIGNE PRODUCT SERVICES, INC	403.22	05/11/11		CL 8139 CL 8140	1071.34 568.36
12237	S	178 WHETSTONE OIL CO, INC	750.90	05/11/11		CL 8148	403.22
12238	S	27 BRIGHT HOUSE NETWORK	58.90	05/16/11		CL 8146	750.90
12239	S	248 BUCK & BUCK	235.95	05/16/11		CL 8165	58.90
12240	S	150 CENTURYLINK	386.62	05/16/11		CL 8160	235.95
12241	S	39 CITRUS PUBLISHING	33.70	05/16/11		CL 8167 CL 8168	137.10 249.52
12242	S	182 DENISE A LYN, P.A.	800.00	05/16/11		CL 8163	33.70
12243	S	141 S A C ENVIRONMENTAL	121.00	05/16/11		CL 8161	800.00
						CL 8164	121.00

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12244	S	159 SUNSTATE METER & SUPPLY	5893.54	05/16/11		CL 8158	1800.00
						CL 8159	859.01
						CL 8162	3234.53
12245	S	300 THE DUMONT COMPANY, INC.	452.00	05/16/11		CL 8166	452.00
12246	S	80 FLORIDA PEST CONTROL & CHEMICAL CO.	81.00	05/18/11		CL 8170	81.00
12247	S	329 NCRS	99.00	05/18/11		CL 8171	99.00
12248	S	123 NICK NICHOLAS FORD	1541.32	05/18/11		CL 8173	1541.32
12249	S	159 SUNSTATE METER & SUPPLY	1719.12	05/18/11		CL 8172	1719.12
12252 *	S	26 BOARD OF COUNTY COMMISIONERS	61.55	05/26/11		CL 8183	61.55
12253	S	27 BRIGHT HOUSE NETWORK	136.52	05/26/11		CL 8182	136.52
12254	S	39 CITRUS PUBLISHING	43.40	05/26/11		CL 8188	31.30
						CL 8189	12.10
12255	S	274 IN TOUCH COMMUNICATIONS	95.00	05/26/11		CL 8190	95.00
12256	S	111 LOWE'S BUSINESS ACCT	140.58	05/26/11		CL 8114	140.58
12257	S	186 MCDONALD GROUP INTERNATIONAL, INC.	400.00	05/26/11		CL 8185	400.00
12258	S	246 SCOTT ANTLEY	22.00	05/26/11		CL 8191	22.00
12259	S	159 SUNSTATE METER & SUPPLY	4319.65	05/26/11		CL 8184	324.81
						CL 8186	3436.63
						CL 8187	558.21
12260	S	234 SUNTRUST LOAN PAYMENT	20578.75	05/26/11		CL 8180	20578.75
12261	S	167 USA BLUEBOOK	197.66	05/26/11		CL 8181	197.66
12262	S	171 WALMART COMMUNITY	460.00	05/26/11		CL 8092	16.32
						CL 8097	296.42
						CL 8124	23.88
						CL 8141	31.62
						CL 8174	91.76
12263	S	999999 CHARITY HOLTEN	38.10	05/31/11		CL 8197	38.10
12264	S	999999 CHRISTOPHER JAMES VARNER	15.40	05/31/11		CL 8198	15.40

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12265	S	999999 DEBORAH L HARDEN	54.75	05/31/11			
12266	S	999999 HAROLD WALKER JR	22.75	05/31/11		CL 8193	54.75
12267	S	100 HOMOSASSA SPECIAL WATER	650.00	05/31/11		CL 8194	22.75
12268	S	999999 LLC PHILARD BUILDING	32.00	05/31/11		CL 8192	650.00
12269	S	999999 PATRIOTIC PLACE	147.25	05/31/11		CL 8196	32.00
12270	S	150 CENTURYLINK	124.02	05/31/11		CL 8195	147.25
						CL 8202	38.26
						CL 8204	39.90
						CL 8205	45.86
12271	S	82 FLORIDA RURAL WATER ASSOC	545.00	05/31/11		CL 8206	545.00
12272	S	225 HD SUPPLY WATERWORKS, LTD.	696.00	05/31/11		CL 8201	696.00
12273	S	97 HOMOSASSA PRINTING	16.00	05/31/11		CL 8210	16.00
12274	S	122 NEXTEL COMMUNICATIONS	462.67	05/31/11		CL 8209	462.67
12275	S	159 SUNSTATE METER & SUPPLY	3941.11	05/31/11		CL 8199	1617.62
						CL 8200	282.37
						CL 8207	771.49
						CL 8208	1269.63
12276	S	157 SUNTRUST BANKCARD, N A	784.28	05/31/11		CL 8093	99.99
						CL 8096	205.92
						CL 8098	79.90
						CL 8099	39.95
						CL 8142	56.05
						CL 8150	11.18
						CL 8155	285.09
						CL 8157	6.20
12277	S	179 W R E C	2439.11	05/31/11		CL 8203	2439.11
Total for Claim Checks			64803.67				
Count for Claim Checks			53				

of Checks: 53 Total: 64803.67

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12278	M	110 LINDA M. COOPER	300.00	06/01/11			
12279	S	1 A-1 ALARM SYSTEMS	100.00	06/07/11		CL 8211	300.00
12280	S	291 ARAMARK REFRESHMENT SERVICES	75.88	06/07/11		CL 8229	100.00
12281	S	27 BRIGHT HOUSE NETWORK	109.95	06/07/11		CL 8219	75.88
12282	S	150 CENTURYLINK	131.46	06/07/11		CL 8221	109.95
12283	S	340 FLEET SERVICES	2943.15	06/07/11		CL 8236	131.46
12284	S	77 FLORIDA MUNICIPAL	14580.00	06/07/11		CL 8234	2943.15
12285	S	183 GEOFFREY GREENE, C.F.A.	2066.42	06/07/11		CL 8233	14580.00
12286	S	87 GOLDEN X PLUMBING	70.70	06/07/11		CL 8232	2066.42
12287	S	96 HOME DEPOT CREDIT SERVICES	84.87	06/07/11		CL 8223	70.70
12288	S	100 HOMOSASSA SPECIAL WATER	76.25	06/07/11		CL 8213	84.87
12289	S	107 KANE'S ACE HARDWARE	247.88	06/07/11		CL 8225	76.25
						CL 8177	31.94
						CL 8178	99.96
						CL 8216	115.98
12290	S	130 POSTMASTER	56.00	06/07/11			
12291	S	132 PROGRESS ENERGY FLORIDA	34.23	06/07/11		CL 8215	56.00
12292	S	211 RING POWER CORPORATION	1495.93	06/07/11		CL 8237	34.23
12293	S	262 SF TECHNOLOGIES, LLC	1972.60	06/07/11		CL 8238	1495.93
12294	S	322 STATE OF FLORIDA DISBURSEMENT UNIT	500.00	06/07/11		CL 8230	1972.60
12295	S	156 SUNSHINE STATE ONE CALL	56.80	06/07/11		CL 8212	500.00
12296	S	159 SUNSTATE METER & SUPPLY	3865.76	06/07/11		CL 8222	56.80
						CL 8227	378.68
						CL 8228	2672.86
						CL 8231	814.22
12297	S	167 USA BLUEBOOK	123.14	06/07/11			
12298	S	179 W R E C	128.24	06/07/11		CL 8220	123.14
12300 *	S	7 ADVANCE AUTO PARTS	121.45	06/13/11		CL 8235	128.24
						CL 8135	28.99
						CL 8156	42.83
						CL 8224	38.64
						CL 8239	10.99

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12301	S	27 BRIGHT HOUSE NETWORK	189.95	06/13/11	_____	CL 8243	189.95
12302	S	248 BUCK & BUCK	235.95	06/13/11	_____	CL 8246	235.95
12303	S	29 CITRUS COUNTY BOCC	219.79	06/13/11	_____	CL 8247	219.79
12304	S	182 DENISE A LYN, P.A.	850.00	06/13/11	_____	CL 8245	850.00
12305	S	141 S A C ENVIRONMENTAL	191.00	06/13/11	_____	CL 8244	191.00
Total for Claim Checks			30827.40				
Count for Claim Checks			27				

of Checks: 27 Total: 30827.40