

**Homosassa Special Water District**

**REGULAR MEETING**

**March 21, 2011**

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, March 21, 2011 at the Water District office located at 7922 W. Grover Cleveland Blvd., Homosassa, FL.

Present were:

Commissioner Schultz	Denise Lyn, HSWD Attorney
Commissioner Seibert	David Purnell (Superintendent)
Commissioner Jeeves	Teresa Olds (HSWD Staff)
Commissioner Bitter	Alvie Baker (HSWD Staff)
Commissioner MacRae	Paul Sherpinkas (HSWD customer)

Commissioner Schultz called the meeting to order at 3:00 p.m.

**1) Additions, Corrections, Deletions of the Minutes of the Regular Meeting of February 21, 2011**

Commissioner Bitter made a motion to approve the Minutes of the Regular Meeting of February 21, 2011. Commissioner Jeeves seconded. Vote yes. Motion carried.

**2) Public Input:**

**Mr. Sherpinkas (Request for refund of non-payment fee)**

Mr. Sherpinkas explained his situation about his mother, Lorene Sherpinkas's water service getting shut off.

Per Board Policy Lorene Sherpinkas non-payment fee cannot be refunded at this time.

**A) John Gibbs (Request for adjustment due to leak)(on file)**

Commissioner Bitter made a motion to waive the conservation rates for January and February, also grant an extension of six months to pay if needed. Commissioner MacRae seconded. Vote yes. Motion carried.

**B) Kristen Sobel – Downtown Diner (Request for adjustment due to leak)(on file)**

Commissioner MacRae made a motion to waive the conservation rates and grant an extension of six months to pay if needed. Commissioner Jeeves seconded. Vote yes. Motion carried.

**3) Agenda Reminder Items:**

**Superintendent Purnell:**

Shut off comparison plus Superintendent's recommendation for fees

Discussion.

Board directed staff to check into the phone module with Black Mountain.

**Put on April Agenda:** Superintendent Purnell to present to the Board recommendations for turning water back on after being shut off.

Cost for George McDonald to prepare CUP Permit Application

The cost for George McDonald to do the CUP Permit is \$3900.00.

**Attorney Lyn:**

District hiring Accountant (Under Attorney Report below)

**4) 2010-2011 Budget (on file)**

Discussion.

**5) Attorney Report**

**A) Tradewinds Easement (Update)**

Nothing new.

**B) Inter Local Agreements with Citrus County (Update)**

Discussion.

Attorney Lyn has emailed and spoke to Robert Knight he forwarded the information to the Citrus County Attorney's office and still no response. Commissioner Schultz is going to contact a Citrus County Commissioner.

**Put this item on April Agenda.**

**C) Update on Property next to Peach Orchard (Update)**

Discussion.

Attorney Lyn has been in contact with the property owner, he is going to contact his partner and come up with a cost for the property.

**Put this item on April Agenda.**

**D) District hiring Accountant**

Discussion.

Attorney Lyn suggested that the District hire an Accountant.

Discussion.

Attorney Lyn to review this item for Board Meeting next month.

**Put item on April Agenda.**

**E) Superintendent Spending Limits**

The Charter states that Superintendent Purnell has a \$5,000.00 spending limit per item over that limit he needs to go out for sealed bids.

**6) Staff Report**

**A) Banking Information (on file)**

**Put on May Agenda a CD is up for renewal.**

**B) Customer Deposits (on file)**

Discussion.

**C) Stonebrook Mobile Home Park (Update)**

Discussion.

Teresa went to the Stonebrook Club House on Monday, March 14<sup>th</sup> and Tuesday, March 15<sup>th</sup> to set up new accounts.

**D) Online Banking Information (on file)**

Discussion.

**E) Copy of Bill for Pump Repair at Norin Well Site (on file)**

**Superintendent Purnell:**

Discussed the Riverhaven Tank Project.

Leak detection class will be on March 23<sup>rd</sup> and March 24<sup>th</sup>.

Radio Reads will be in April.

**7) Reports to the Board**

- A) Shut off List (on file)**
- B) Number of Past Dues Mailed (on file)**
- C) Overtime Report (on file)**
- D) Adjustment Report (on file)**

**Items for discussion at Budget Workshop**

- 1) Attorney Fees (If Attorney needs to be at all the Board Meetings)**
- 2) Pay Pal or On line bill pay through our web site**

**8) Board Comments**

**9) Pay Bills/Adjournment**

Commissioner MacRae made a motion to pay bills and adjourn the meeting. Commissioner Jeeves econded. Vote yes. Motion carried.

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12050	S	27 BRIGHT HOUSE NETWORK	62.96	02/17/11	2/11	CL 7888	62.96
12051	S	150 CENTURYLINK	395.87	02/17/11	2/11	CL 7890 CL 7891	137.10 258.77
12052	S	266 COMPUTERWORKS, INC.	195.00	02/17/11	2/11	CL 7887	195.00
12053	S	72 FEI-TAMPA, WATERWORKS #044	390.00	02/17/11	2/11	CL 7894	390.00
12054	S	80 FLORIDA PEST CONTROL & CHEMICAL CO.	81.00	02/17/11	2/11	CL 7893	81.00
12055	S	329 NCRS	99.00	02/17/11		CL 7886	99.00
12056	S	159 SUNSTATE METER & SUPPLY	53850.00	02/17/11	2/11	CL 7892	53850.00
12057	S	29 CITRUS COUNTY BOCC	430.20	02/21/11		CL 7906 CL 7907	215.10 215.10
12058	S	184 MCDIRMIT/// DAVIS	3500.00	02/21/11	2/11	CL 7905	3500.00
12059	S	159 SUNSTATE METER & SUPPLY	7007.76	02/21/11	2/11	CL 7904	7007.76
12060	S	234 SUNTRUST LOAN PAYMENT	20578.75	02/21/11		CL 7903	20578.75
12061	S	164 THOMAS ELECTRIC	75.00	02/21/11		CL 7902	75.00
12066 *	S	26 BOARD OF COUNTY COMMISIONERS	61.55	02/28/11		CL 7916	61.55
12067	S	27 BRIGHT HOUSE NETWORK	124.04	02/28/11		CL 7915	124.04
12068	S	150 CENTURYLINK	261.63	02/28/11		CL 7918 CL 7919 CL 7922 CL 7929	46.50 38.30 46.83 130.00
12069	S	274 IN TOUCH COMMUNICATIONS	95.00	02/28/11		CL 7921	95.00
12070	S	142 SAFETY ZONE SPECIALISTS	382.40	02/28/11		CL 7924	382.40
12071	S	159 SUNSTATE METER & SUPPLY	3401.89	02/28/11		CL 7920 CL 7923 CL 7925	1292.64 1781.07 328.18
12072	S	157 SUNTRUST BANKCARD, N A	3172.10	02/28/11		CL 7816 CL 7840 CL 7844 CL 7870 CL 7898 CL 7910 CL 7911 CL 7912	1559.63 275.00 5.54 717.22 264.00 125.10 81.05 13.90

Claim Checks

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						CL 7913	56.99
						CL 7914	73.67
12073	S	170 VERMEER SOUTHEAST	94.59	02/28/11	_____		
						CL 7930	94.59
12074	S	179 W R E C	2094.31	02/28/11	_____		
						CL 7928	2094.31
12075	S	171 WALMART COMMUNITY	207.23	02/28/11	_____		
						CL 7817	128.18
						CL 7818	39.87
						CL 7847	20.00
						CL 7881	19.18
12076	S	999999 BETTY BRYANT	39.60	02/28/11	_____		
						CL 7934	39.60
12077	S	999999 CHARLES BEALE	78.25	02/28/11	_____		
						CL 7937	78.25
12078	S	100 HOMOSASSA SPECIAL WATER	580.00	02/28/11	2/11		
						CL 7932	580.00
12079	S	999999 JOHN MCGINNIS	71.00	02/28/11	_____		
						CL 7931	71.00
12080	S	999999 JOSHEAU FAIRCHILD	47.75	02/28/11	_____		
						CL 7935	47.75
12081	S	999999 MARY SHELLENBERGER	39.00	02/28/11	_____		
						CL 7936	39.00
12082	S	999999 MICHELLE BRISCOE	83.05	02/28/11	_____		
						CL 7933	83.05
12083	S	999999 URBAN & DIANE BOUTIN	28.50	02/28/11	_____		
						CL 7938	28.50

Total for Claim Checks 97527.43  
Count for Claim Checks 30

# of Checks: 30 Total: 97527.43

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12084	M	110 LINDA M. COOPER	300.00	03/01/11			
12085	S	1 A-1 ALARM SYSTEMS	100.00	03/08/11		CL 7939	300.00
12086	S	23 BLUE CROSS/BLUE SHIELD OF FLORIDA	9273.58	03/08/11		CL 7959	100.00
12087	S	27 BRIGHT HOUSE NETWORK	109.95	03/08/11		CL 7957	9273.58
12088	S	49 C.W.D.I. INC.	2246.00	03/08/11		CL 7948	109.95
12089	C S	288 CRYSTAL RIVER AUTO PARTS INC.	0.00	03/08/11		CL 7958	2246.00
12090	* S	183 GEOFFREY GREENE, C.F.A.	2066.42	03/08/11		CL 7962	
12091	S	97 HOMOSASSA PRINTING	239.35	03/08/11		CL 7963	2066.42
12092	S	100 HOMOSASSA SPECIAL WATER	78.50	03/08/11		CL 7960	239.35
12093	S	107 KANE'S ACE HARDWARE	349.99	03/08/11		CL 7947	78.50
						CL 7843	24.98
						CL 7869	80.25
						CL 7871	2.79
						CL 7882	49.43
						CL 7883	6.99
						CL 7884	134.65
						CL 7885	23.43
						CL 7908	23.48
						CL 7941	3.99
12094	S	186 MCDONALD GROUP INTERNATIONAL, INC.	3146.00	03/08/11		CL 7953	1140.00
						CL 7954	2006.00
12095	S	122 NEXTEL COMMUNICATIONS	363.05	03/08/11		CL 7964	363.05
12096	S	132 PROGRESS ENERGY FLORIDA	32.32	03/08/11		CL 7951	32.32
12097	S	262 SF TECHNOLOGIES, LLC	469.58	03/08/11		CL 7955	469.58
12098	S	322 STATE OF FLORIDA DISBURSEMENT UNIT	500.00	03/08/11		CL 7940	500.00
12099	S	156 SUNSHINE STATE ONE CALL	62.44	03/08/11		CL 7961	62.44
12100	S	159 SUNSTATE METER & SUPPLY	66.18	03/08/11		CL 7952	66.18
12101	S	300 THE DUMONT COMPANY, INC.	452.00	03/08/11		CL 7956	452.00
12102	S	164 THOMAS ELECTRIC	299.50	03/08/11		CL 7949	299.50

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12103	S	179 W R E C	128.24	03/08/11	_____	CL 7950	128.24
12104	S	45 CRYSTAL RIVER QUARRIES	117.04	03/08/11	_____	CL 7965	117.04
12107 *	S	7 ADVANCE AUTO PARTS	125.57	03/14/11	_____	CL 7895	125.57
12108	S	291 ARAMARK REFRESHMENT SERVICES	40.94	03/14/11	_____	CL 7967	40.94
12109	S	27 BRIGHT HOUSE NETWORK	248.85	03/14/11	_____	CL 7970 CL 7979	189.95 58.90
12110	S	248 BUCK & BUCK	235.95	03/14/11	_____	CL 7977	235.95
12111	S	150 CENTURYLINK	392.35	03/14/11	_____	CL 7980 CL 7981	137.10 255.25
12112	S	266 COMPUTERWORKS, INC.	144.99	03/14/11	_____	CL 7968	144.99
12113	S	48 CUSTOM METAL FABRICATORS	26.85	03/14/11	_____	CL 7969	26.85
12114	S	77 FLORIDA MUNICIPAL	14579.00	03/14/11	_____	CL 7971	14579.00
12115	S	96 HOME DEPOT CREDIT SERVICES	73.12	03/14/11	_____	CL 7867 CL 7966	69.22 3.90
12116	S	97 HOMOSASSA PRINTING	322.00	03/14/11	_____	CL 7972	322.00
12117	S	123 NICK NICHOLAS FORD	28.02	03/14/11	_____	CL 7973	28.02
12118	S	141 S A C ENVIRONMENTAL	458.00	03/14/11	_____	CL 7974	458.00
12119	S	159 SUNSTATE METER & SUPPLY	120.03	03/14/11	_____	CL 7975	120.03
12120	S	258 THE FLORIDA NOTARY ASSOCIATION	164.00	03/14/11	_____	CL 7978	164.00
12121	S	296 TRANSMONTAIGNE PRODUCT SERVICES, INC	2335.97	03/14/11	_____	CL 7976	2335.97
Total for Claim Checks			39695.78				
Count for Claim Checks			36				

# of Checks: 36                      Total: 39695.78