

Homosassa Special Water District

REGULAR MEETING

June 20, 2011

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, June 20, 2011 at the Water District office located at 7922 W. Grover Cleveland Blvd., Homosassa, FL.

Present were:

Commissioner Schultz
Commissioner Seibert
Commissioner Jeeves
Commissioner Bitter
Commissioner MacRae

Denise Lyn, HSWD Attorney
David Purnell (Superintendent)
Teresa Olds (HSWD Staff)
Alvie Baker (HSWD Staff)

Commissioner Schultz called the meeting to order at 3:00 p.m.

1) Additions, Corrections, Deletions of the Minutes of the Regular Meeting of May 16, 2011

Commissioner Jeeves made a motion to approve the Minutes of the Regular Meeting of May 16, 2011. Commissioner Seibert seconded. Vote yes. Motion carried.

Additions, Corrections, Deletions of the Minutes of the Special Meeting of May 31, 2011

Corrections to the Special Meeting Minutes of May 31, 2011 are as follows: Commissioner Seibert did not attend the Special Meeting and Commissioner Schultz did not oppose the counter offer for the property.

Commissioner Bitter made a motion to approve the Minutes of the Special Meeting of May 31, 2011 as amended. Commissioner Jeeves seconded. Vote yes. Motion Carried.

2) Public Input:

Nothing at this time.

10) Reports to the Board

- A) Shut off List (on file)**
- B) Number of Past Dues Mailed (on file)**
- C) Overtime Report (on file)**
- D) Adjustment Report (on file)**

8) Staff Report

A) Banking Information

B) CD @ Regions Bank matures on June 18, 2011

Discussion.

Commissioner Seibert made a motion to accept the recommendation of staff to roll over the CD from Regions Bank into the Government Pool. Commissioner Jeeves seconded. Vote yes. Motion carried.

C) Stonebrook Radio Read Meter Reports

Discussion.

D) Customer Deposit Report

Discussion.

Commissioner MacRae arrived at the Board Meeting.

E) Six Month Audit Report

3) Riverhaven Tank Bids – *June Reminder Item* (George McDonald)

George McDonald explained the difference between the bids he reviewed and made his recommendation to the Board to accept the bid from Marolf Environmental Inc. and to accept their alternate bid for the CROM Concrete Storage Tank.

Discussion.

Commissioner MacRae made a motion to go with George McDonald's recommendation to accept the bid from Marolf Environmental Inc. for \$396,586.00. Commissioner Seibert seconded for discussion. Discussion. Vote yes. Motion carried.

5) Blue Cross Blue Shield – Jody Roxby

Commissioner Seibert made a motion to accept Principal Financial Group for the District's Short Term Disability. Commissioner MacRae seconded for discussion. Discussion. Vote yes. Motion carried.

4) Accountant Request for Proposals – *June Reminder Item*

Opening of the Proposals from Accountants:

HL Cooper C.P.A., - \$100.00 hourly rate Paraprofessional hourly rate \$60.00

Humphrey & Saltmarsh C.P.A., - \$120.00 hourly rate \$30.00 discount to Homosassa Special Water District \$90.00 hourly rate no charge for routine phone calls.

Attorney Lyn to have a Simple Contract for the July Board Meeting.

Put this item on July Agenda

6) Attorney Report

B) Inter Local Agreements with Citrus County

B-1) Bulk Water

B-2) Potable Water

B-3) Waste Water

Discussion.

Commissioner MacRae made a motion to accept the changes to be made to the agreements and authorize the Chairwomen to sign two original copies after the changes are made. Commissioner Seibert seconded. Vote yes. Motion carried.

A) Property next to Peach Orchard (*Update from Special Meeting*)

Discussion.

The District's offer was counter offered by the Lafleur's at \$95,000 for the property.

Commissioner Seibert made a motion to purchase the property for \$95,000. Commissioner MacRae seconded for discussion. Withdrawal motion. Commissioner Seibert made a motion to counter offer at \$90,000. Commissioner Jeeves seconded. Vote yes. Motion carried.

7) 2010-2011 Budget

Discussion.

Starting July 1, 2011 Florida Retirement System will have the employee's start paying 3% of their gross pay a month into their retirement.

Discussion.

Commissioner Seibert made a motion to give the District employee's a 3% raise effective July 1, 2011. Commissioner MacRae seconded. Vote yes. Motion carried.

9) Superintendent's Report

9-1) Water Loss:

Discussion.

Board requested an annual bar graph of the water loss for the Board Meeting in July.

Put a Bar Graph of Water Loss in Board Packet for July.

9-3) Stonebrook:

Discussion.

Put in July Board Packets a report of the new customers with high usage that the District had to make adjustments for during the first billing period.

11) Agenda Reminder Items

August – Computer Back Up Log

September – Customer Deposit Report

Budget Workshop scheduled for July 18th @ 1:00 p.m.

12) Board Comments

13) Pay Bills/Adjournment

Commissioner Seibert made a motion to pay bills and adjourn the meeting. Commissioner MacRae seconded. Vote yes. Motion carried.

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12306	S	10 AIRGAS	59.10	06/20/11			
12307	S	27 BRIGHT HOUSE NETWORK	195.42	06/20/11		CL 8257	59.10
12308	S	150 CENTURYLINK	385.54	06/20/11		CL 8254 CL 8268	58.90 136.52
12309	S	29 CITRUS COUNTY BOCC	219.20	06/20/11		CL 8255 CL 8256	137.10 248.44
12310	S	312 INK - 4 - LESS	89.00	06/20/11		CL 8253	219.20
12311	S	184 MCDIRMIT/// DAVIS	1895.00	06/20/11		CL 8249	89.00
12312	S	159 SUNSTATE METER & SUPPLY	2020.15	06/20/11		CL 8250	1895.00
12313	S	234 SUNTRUST LOAN PAYMENT	20578.75	06/20/11		CL 8252 CL 8269	1214.20 805.95
12314	S	216 TAYLOR RENTAL	110.07	06/20/11		CL 8270	20578.75
12315	S	217 CABOT LODGE	144.00	06/27/11		CL 8251	110.07
12316	S	140 RICK SANDVICK	138.00	06/27/11		CL 8272	144.00
12320 *	S	274 IN TOUCH COMMUNICATIONS	95.00	06/28/11		CL 8271	138.00
12321	S	329 NCRS	99.00	06/28/11		CL 8291	95.00
12322	S	122 NEXTEL COMMUNICATIONS	462.67	06/28/11		CL 8280	99.00
12323	S	342 PRINCIPAL LIFE INSURANCE COMPANY	168.29	06/28/11		CL 8279	462.67
12324	S	157 SUNTRUST BANKCARD, N A	1721.44	06/28/11		CL 8282	168.29
						CL 8217 CL 8218 CL 8226 CL 8240 CL 8258 CL 8260 CL 8261 CL 8262 CL 8263 CL 8273 CL 8276	14.99 5.59 749.34 266.73 5.59 18.30 25.38 6.43 19.99 362.70 246.40
12325	S	300 THE DUMONT COMPANY, INC.	236.00	06/28/11		CL 8277 CL 8278	124.00 112.00

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12326	S	170 VERMEER SOUTHEAST	230.00	06/28/11	_____		
						CL 8281	230.00
12327	S	171 WALMART COMMUNITY	470.80	06/28/11	_____		
						CL 8169	297.11
						CL 8259	18.63
						CL 8274	33.38
						CL 8275	121.68
12328	S	999999 EARL MCINTOSH	0.94	06/29/11	_____		
						CL 8294	0.94
12329	S	100 HOMOSASSA SPECIAL WATER	70.00	06/29/11	_____		
						CL 8292	70.00
12330	S	999999 KRISTINA VALENCA	50.00	06/29/11	_____		
						CL 8295	50.00
12331	S	999999 RICKY DURRANCE	21.00	06/29/11	_____		
						CL 8297	21.00
12332	S	999999 SHAWN MALLIMO	12.95	06/29/11	_____		
						CL 8296	12.95
12333	S	999999 STEPHANIE LUCIEN	5.00	06/29/11	_____		
						CL 8293	5.00
Total for Claim Checks			29477.32				
Count for Claim Checks			25				
# of Checks:	25	Total:	29477.32				

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12334	M	110 LINDA M. COOPER	300.00	07/01/11			
						CL 8298	300.00
12335	S	23 BLUE CROSS/BLUE SHIELD OF FLORIDA	8746.22	07/11/11			
						CL 8327	8746.22
12336	S	248 BUCK & BUCK	235.95	07/11/11			
						CL 8323	235.95
12337	S	150 CENTURYLINK	255.08	07/11/11			
						CL 8300	45.86
						CL 8305	38.26
						CL 8311	131.46
						CL 8314	39.50
12338	S	266 COMPUTERWORKS, INC.	65.00	07/11/11			
						CL 8318	65.00
12339	S	224 COUNTRY FEED & SUPPLY	149.00	07/11/11			
						CL 8307	149.00
12340	S	182 DENISE A LYN, P.A.	562.50	07/11/11			
						CL 8324	562.50
12341	S	340 FLEET SERVICES	2581.29	07/11/11			
						CL 8310	2581.29
12342	S	96 HOME DEPOT CREDIT SERVICES	985.01	07/11/11			
						CL 8214	8.89
						CL 8265	121.38
						CL 8267	483.53
						CL 8284	7.71
						CL 8303	122.80
						CL 8304	240.70
12343	S	100 HOMOSASSA SPECIAL WATER	71.75	07/11/11			
						CL 8319	19.50
						CL 8320	52.25
12344	S	98 HOMOSASSA TIRE	353.00	07/11/11			
						CL 8312	18.00
						CL 8325	335.00
12345	S	107 KANE'S ACE HARDWARE	497.60	07/11/11			
						CL 8241	106.23
						CL 8242	40.46
						CL 8264	56.96
						CL 8266	40.03
						CL 8283	
						CL 8288	44.53
						CL 8301	68.58
						CL 8302	140.81
12346	S	186 MCDONALD GROUP INTERNATIONAL, INC.	450.00	07/11/11			
						CL 8326	450.00
12347	S	269 OMEGA GARAGE DOORS OF MID FLORIDA, INC.	165.00	07/11/11			
						CL 8306	165.00
12348	S	132 PROGRESS ENERGY FLORIDA	34.12	07/11/11			
						CL 8321	34.12

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12349	S	211 RING POWER CORPORATION	436.20	07/11/11			
12350	S	262 SF TECHNOLOGIES, LLC	909.36	07/11/11		CL 8313	436.20
12351	S	322 STATE OF FLORIDA DISBURSEMENT UNIT	500.00	07/11/11		CL 8322	909.36
12352	S	179 W R E C	2964.48	07/11/11		CL 8299	500.00
12353	S	23 BLUE CROSS/BLUE SHIELD OF FLORIDA	8746.22	07/11/11		CL 8308 CL 8309	2811.94 152.54
12355 *	S	1 A-1 ALARM SYSTEMS	100.00	07/13/11		CL 8328	8746.22
12356	S	7 ADVANCE AUTO PARTS	127.74	07/13/11		CL 8332	100.00
12357	S	27 BRIGHT HOUSE NETWORK	299.90	07/13/11		CL 8289	127.74
12358	S	275 IN & OUT EXPRESS LUBE	41.99	07/13/11		CL 8329 CL 8330	109.95 189.95
12359	S	123 NICK NICHOLAS FORD	988.17	07/13/11		CL 8334	41.99
12360	S	141 S A C ENVIRONMENTAL	121.00	07/13/11		CL 8331	988.17
12361	S	156 SUNSHINE STATE ONE CALL	56.81	07/13/11		CL 8335	121.00
						CL 8333	56.81
Total for Claim Checks			30743.39				
Count for Claim Checks			27				

of Checks: 27 Total: 30743.39