

**AGENDA**  
**HOMOSASSA SPECIAL WATER DISTRICT**  
**Regular Meeting**  
**January 17, 2011**

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Commissioner Diann G. Schultz, Chairman	
Commissioner Dennis Seibert, Vice Chairman	Commissioner Rodney MacRae, Sec/Treas
Commissioner Robert Jeeves	Commissioner James Bitter
David Purnell, Superintendent, HSWD	Denise Lyn, HSWD Attorney

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**NOTICE TO THE PUBLIC**

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of the proceeding is made, which record includes testimony and evidence upon which the appeal is to be based, (Section 286.0105, Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the Homosassa Special Water District Office, 7922 W. Grover Cleveland Blvd., Homosassa, FL 34448 or P.O. Box 195, Homosassa, FL 34487, (352) 628-3740, at least two (2) days before the meeting. If you are hearing or speech impaired, call 1-800-955-8771.

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**1) Additions, Corrections, Deletions of Regular Meeting Minutes of December 20, 2010**

**2) Election of Officers**

**3) Public Input**

**Request for extension to pay large water bill (Joanne Jacobson # 00150 62,000 \$184.95)**

**4) Radio Read Meter Presentation (Jeff Kimbrough – Sunstate Meter)**

**5) SunTrust Loan Issue**

**A) Possible Rate Increase Scenario's**

**6) Agenda Items Reminder:**

**Staff:**  
**Shut off comparison**  
**Superior Bank Operating Account Insurance**

**Superintendent Purnell:**  
**System Model**

**7) Stonebrook Mobile Home Project (Update)**

**A) Easement for Stonebrook Mobile Home Park**

**8) Attorney Report**

- A) Tradewinds Easement Update**
- B) InterLocal Agreements with Citrus County**
- C) Update on Property next to Peach Orchard (See Attached)**

**9) 2010-2011 Budget**

**10) Staff Report**

- A) Banking Information**
- B) Loan Issues**
- C) Shut off comparison report**
- D) Memo on Public Pension Reform Proposals**
- E) 2009-2010 Draft Final Audit**
- F) Representation Letter to McDirmit Davis**

**11) Superintendent's Report**

**12) Reports to the Board**

- A) Shut off List**
- B) Number of Past Dues Mailed**
- C) Overtime Report**
- D) Adjustment Report**
- E) Restitution Report**

**13) Board Comments**

**14) Pay bills/Adjournment**

**Homosassa Special Water District**

**REGULAR MEETING**

**January 17, 2011**

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, January 17, 2011 at the Water District office located at 7922 W. Grover Cleveland Blvd., Homosassa, FL.

Present were:

Commissioner Schultz	Denise Lyn, HSWD Attorney
Commissioner Seibert	David Purnell (Superintendent)
Commissioner Jeeves	Teresa Olds (HSWD Staff)
Commissioner Bitter	Alvie Baker (HSWD Staff)
Commissioner MacRae	Jeff Kimbrough (Sunstate Rep)

Commissioner Schultz called the meeting to order at 3:00 p.m.

**1) Additions, Corrections, Deletions of the Minutes of the Regular Meeting of December 20, 2010**

Commissioner Jeeves made a motion to discuss changes to the Minutes of the Regular Meeting of December 20, 2010. Commissioner Seibert made a change to the 4th paragraph under the Superintendent's Report. Commissioner Jeeves made a motion to accept the changes to the Minutes. Commissioner Seibert seconded. Vote yes. Motion carried.

**2) Election of Officers:**

Commissioner Bitter nominated Commissioner Schultz for Chairman. Commissioner Jeeves seconded. Commissioner Seibert nominated Commissioner MacRae for Chairman seconded by Commissioner MacRae.

Discussion.

Commissioner Bitter, Jeeves and Schultz voted for Commissioner Schultz for Chairman. Commissioner MacRae, Seibert voted for Commissioner MacRae for Chairman. By a vote of three to two Commissioner Schultz is Chairman.

Commissioner Seibert nominated Commissioner MacRae for Vice Chairman. Commissioner Jeeves seconded. Vote yes. Nomination stands Commissioner MacRae is Vice Chairman.

Commissioner Bitter nominated Commissioner Seibert for Secretary/Treasurer. Commissioner Jeeves seconded. Vote yes. Nomination stands Commissioner Seibert is Secretary/Treasurer.

### **3) Public Input:**

#### **Request for extension to pay large water bill (Joann Jacobson #00150 62,000 \$184.95)**

Discussion.

Commissioner Bitter made a motion to grant an extension of six months to pay. Commissioner Jeeves seconded for discussion. Vote yes. Motion carried.

#### **Request for extension to pay water bill (Mark Zannini #00453 27,000 \$75.40)**

Discussion.

Commissioner Jeeves made a motion to grant an extension of one month to pay. Commissioner MacRae seconded. Vote yes. Motion carried.

**Attorney Lyn swore in Commissioner Bitter and Commissioner Seibert.**

### **4) Radio Read Meter Presentation (Jeff Kimbrough – Sunstate Meter)**

Jeff gave the Board a presentation on the radio read equipment.

Discussion.

Commissioner Bitter made a motion to accept the proposal presented by Sunstate Meter. Commissioner Jeeves seconded. Commissioner Bitter, Jeeves, Schultz, Seibert Vote yes. Commissioner MacRae opposed. Motion carried.

### **5) SunTrust Loan Issue**

#### **A) Possible Rate Increase Scenario's**

Discussion.

Commissioner MacRae made a motion for Commissioner Seibert and Attorney Lyn to contact the SunTrust Bank to see what they expect if we do not meet the obligations of the loan contract and if they put us in default. Commissioner MacRae seconded.

Discussion.

Vote yes. Motion carried.

**6) Agenda Item Reminders:**

**Staff:  
Shut off comparison**

Board directed Superintendent Purnell to come up with a proposal of what we should charge. Also include the Turn off/Turn on comparison that was in this month's packet.

Put on March Agenda

**Superior Bank Operating Account Insurance**

Discussion.

The District's checking account was changed to a non interest bearing checking account so it will be insured.

**Superintendent Purnell:  
System Model**

**7) Stonebrook Mobile Home Park (Update)**

Discussion.

**A) Easement for Stonebrook Mobile Home Park**

Discussion.

American Land Lease sent a revision to the Easement and Attorney Lyn read it and has no objection therefore she approved revision.

Commissioner Bitter made a motion to accept the Easement. Commission Seibert seconded. Vote yes. Motion carried

**8) Attorney Report**

**A) Tradewinds Easement Update**

Nothing new.

Put on February Agenda.

**B) Interlocal Agreements with Citrus County**

Nothing new.

Put on February Agenda.

**C) Update on Property next to Peach Orchard (See Attached)**

Discussion.

Put on February Agenda.

**Loan Issue.**

Discussion.

Commissioner MacRae made a motion for Attorney Lyn to spend \$300.00 to have an Accountant look at the loan. Commissioner Seibert seconded. Vote yes. Motion carried.

Put on March Agenda to discuss getting an Accountant.

**9) 2010-2011 Budget (See Attached)**

Discussion.

**10) Staff Report (See Attached)**

**A) Banking Information**

Discussion.

**E) 2009-2010 Draft Final Audit**

Discussion.

Commissioner Schultz would like us to come up with a formal procedure for the Budget Amendment for every year.

The Board made some changes to the Mileage Reimbursement Form to include Tolls, Gas and Per Diem.

**F) Representative Letter to McDirmit Davis**

Discussion.

Commissioner Schultz would like us to have the Auditor's reflect on the comment about the water loss that we are making an attempt to find the water loss by purchasing leak detection equipment.

**B) Loan Issues**

Discussed under item 6

**C) Shut off comparison report**

Discussed under item 6

**D) Memo on Public Pension Reform Proposals**

**11) Superintendent's Report**

Discussion.

**12) Old Items – Reports to the Board**

- A) Shut off List (on file)**
- B) Number of Past Dues Mailed (on file)**
- C) Overtime Report (on file)**
- D) Adjustment Report (on file)**

**13) Board Comments**

**14) Pay Bills/Adjournment**

Commissioner Jeeves made a motion to pay bills and adjourn the meeting. Commissioner MacRae seconded. Vote yes. Motion carried.

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
11904	S	291 ARAMARK REFRESHMENT SERVICES	37.00	12/20/10	12/10		
						CL 7685	37.00
11905	S	27 BRIGHT HOUSE NETWORK	62.96	12/20/10	12/10		
						CL 7686	62.96
11906	S	150 CENTURYLINK	391.15	12/20/10	12/10		
						CL 7687	137.10
						CL 7688	254.05
11907	S	266 COMPUTERWORKS, INC.	130.00	12/20/10	12/10		
						CL 7684	130.00
11908	S	98 HOMOSASSA TIRE	335.00	12/20/10	12/10		
						CL 7683	335.00
11909	S	186 MCDONALD GROUP INTERNATIONAL, INC.	5460.00	12/20/10	1/11		
						CL 7676	5460.00
11910	S	293 REDRICK TRUCKING, INC.	1260.00	12/20/10	12/10		
						CL 7679	1260.00
11911	S	51 D E P	1000.00	12/21/10	12/10		
						CL 7689	1000.00
11912	S	159 SUNSTATE METER & SUPPLY	1317.61	12/21/10	12/10		
						CL 7690	1317.61
11915 *	S	27 BRIGHT HOUSE NETWORK	124.04	12/28/10	1/11		
						CL 7696	124.04
11916	S	91 GULF COAST READY MIX	207.00	12/28/10	1/11		
						CL 7694	207.00
11917	S	111 LOWE'S BUSINESS ACCT	118.52	12/28/10	1/11		
						CL 7637	118.52
11918	S	122 NEXTEL COMMUNICATIONS	454.17	12/28/10	1/11		
						CL 7693	454.17
11919	S	159 SUNSTATE METER & SUPPLY	2295.65	12/28/10	12/10		
						CL 7691	2021.00
						CL 7692	274.65
11920	S	157 SUNTRUST BANKCARD, N A	956.82	12/28/10	1/11		
						CL 7636	174.95
						CL 7638	90.13
						CL 7656	5.54
						CL 7657	70.00
						CL 7678	88.00
						CL 7699	399.37
						CL 7700	35.00
						CL 7701	88.29
						CL 7702	5.54
11921	S	234 SUNTRUST LOAN PAYMENT	20578.75	12/28/10	1/11		
						CL 7695	20578.75
11922	S	300 THE DUMONT COMPANY, INC.	342.00	12/28/10	1/11		
						CL 7703	342.00
11923	S	167 USA BLUEBOOK	156.10	12/28/10	1/11		
						CL 7704	126.23
						CL 7705	29.87

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
11924	S	171 WALMART COMMUNITY	726.49	12/28/10	1/11	CL 7635	179.16
						CL 7639	33.80
						CL 7640	23.94
						CL 7654	50.91
						CL 7698	416.60
						CL 7707	22.08
11926	S	999999 DALY & ZILCH INC	229.81	12/30/10	1/11	CL 7716	229.81
11927	S	999999 DAVID ODT	39.00	12/30/10	1/11	CL 7717	39.00
11928	S	999999 DONALD OR MELISSA ROGERS	33.75	12/30/10	1/11	CL 7713	33.75
11929	S	999999 EARL WATERS	69.25	12/30/10	1/11	CL 7719	69.25
11930	S	999999 LEANN OR DEWAYNE OROFINO	6.90	12/30/10		CL 7712	6.90
11931	S	999999 LTD NORDLING FAMILY PROPERTIES	31.00	12/30/10	1/11	CL 7715	31.00
11932	S	999999 REALHOME SERVICES & SOLUTIONS	35.50	12/30/10	1/11	CL 7711	35.50
11933	S	999999 TOM HUBBELL	28.00	12/30/10	1/11	CL 7718	28.00
11934	S	999999 WILLIAM BURKE	17.50	12/30/10	1/11	CL 7714	17.50
11935	S	100 HOMOSASSA SPECIAL WATER	1300.00	12/30/10	12/10	CL 7708	1300.00

Total for Claim Checks 37743.97  
Count for Claim Checks 29

# of Checks: 29 Total: 37743.97

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
11925	M	110 LINDA M. COOPER	300.00	01/01/11	1/11		
						CL 7744	300.00
11936	S	150 CENTURYLINK	256.67	01/06/11	1/11		
						CL 7731	42.01
						CL 7732	38.13
						CL 7733	46.53
						CL 7736	130.00
11937	S	45 CRYSTAL RIVER QUARRIES	34.67	01/06/11	1/11		
						CL 7746	34.67
11938	S	332 ENVIRONMENTAL CONSULTANTS	250.00	01/06/11	1/11		
						CL 7722	250.00
11939	S	85 G NEIL DIRECT MAIL	57.99	01/06/11	1/11		
						CL 7720	57.99
11940	S	100 HOMOSASSA SPECIAL WATER	76.25	01/06/11	1/11		
						CL 7738	24.00
						CL 7739	52.25
11941	S	274 IN TOUCH COMMUNICATIONS	95.00	01/06/11	1/11		
						CL 7721	95.00
11942	S	107 KANE'S ACE HARDWARE	366.96	01/06/11	1/11		
						CL 7632	57.46
						CL 7673	49.87
						CL 7674	8.56
						CL 7681	2.99
						CL 7682	7.52
						CL 7730	41.36
						CL 7740	64.99
						CL 7741	97.96
						CL 7749	36.25
11943	S	123 NICK NICHOLAS FORD	422.08	01/06/11	1/11		
						CL 7729	422.08
11944	S	322 STATE OF FLORIDA DISBURSEMENT UNIT	500.00	01/06/11	1/11		
						CL 7743	500.00
11945	S	159 SUNSTATE METER & SUPPLY	2071.82	01/06/11	1/11		
						CL 7735	2071.82
11946	S	216 TAYLOR RENTAL	76.35	01/06/11	1/11		
						CL 7723	61.85
						CL 7724	14.50
11947	S	179 W R E C	2541.79	01/06/11	1/11		
						CL 7737	2389.39
						CL 7747	152.40
11949 *	S	1 A-1 ALARM SYSTEMS	100.00	01/11/11	1/11		
						CL 7765	100.00
11950	S	3 ABPA-GOLD COAST CHAPTER	70.00	01/11/11	1/11		
						CL 7760	70.00
11951	S	23 BLUE CROSS/BLUE SHIELD OF FLORIDA	9273.58	01/11/11	1/11		
						CL 7763	9273.58
11952	S	27 BRIGHT HOUSE NETWORK	299.90	01/11/11	1/11		
						CL 7755	109.95
						CL 7756	189.95

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
11953	S	248 BUCK & BUCK	235.95	01/11/11	1/11		
						CL 7762	235.95
11954	S	182 DENISE A LYN, P.A.	525.00	01/11/11	1/11		
						CL 7764	525.00
11955	S	132 PROGRESS ENERGY FLORIDA	33.45	01/11/11	1/11		
						CL 7761	33.45
11956	S	293 REDRICK TRUCKING, INC.	420.00	01/11/11	1/11		
						CL 7759	420.00
11957	S	211 RING POWER CORPORATION	3037.60	01/11/11	1/11		
						CL 7758	3037.60
11958	S	156 SUNSHINE STATE ONE CALL	60.56	01/11/11	1/11		
						CL 7766	60.56
11959	S	296 TRANSMONTAIGNE PRODUCT SERVICES, INC	2941.87	01/11/11	1/11		
						CL 7757	2941.87
11960	S	315 WASTE SERVICES OF FLORIDA INC	104.25	01/11/11	1/11		
						CL 7752	104.25

Total for Claim Checks 24151.74  
Count for Claim Checks 25

# of Checks: 25 Total: 24151.74