

AGENDA
HOMOSASSA SPECIAL WATER DISTRICT
Regular Meeting
December 20, 2010

Commissioner Diann G. Schultz, Chairman	
Commissioner Dennis Seibert, Vice Chairman	Commissioner Rodney MacRae, Sec/Treas
Commissioner Robert Jeeves	Commissioner James Bitter
David Purnell, Superintendent, HSWD	Denise Lyn, HSWD Attorney

NOTICE TO THE PUBLIC

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of the proceeding is made, which record includes testimony and evidence upon which the appeal is to be based, (Section 286.0105, Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the Homosassa Special Water District Office, 7922 W. Grover Cleveland Blvd., Homosassa, FL 34448 or P.O. Box 195, Homosassa, FL 34487, (352) 628-3740, at least two (2) days before the meeting. If you are hearing or speech impaired, call 1-800-955-8771.

- 1) **Additions, Deletions, Corrections or Regular Meeting of November 15, 2010**
- 2) **Public Input**
 - A) **Adjustment due to leak (Lewis Ranieri Account # 01122)**
- 3) **Stonebrook Project Update (Superintendent Purnell)**
 - A) **Project Cost Breakdown**
- 4) **Attorney Report**
 - A) **Tradewinds Easement Update**
 - B) **Inter Local Agreement with Citrus County**
 - C) **Update on letter sent to property owner next to Peach Orchard**
- 5) **2010-2011 Budget**
 - A) **October Budget Report**
 - B) **November Budget Report**

6) Staff Report

- A) Banking Information (Attached)**
- B) 2011 Holiday Schedule**
- C) 2011 Meeting Dates & Times**
- D) Stonebrook Customer Letter**

7) Superintendent's Report

8) Reports to the Board

- A) Shut off List (Attached)**
- B) Number of Past Dues Mailed**
- C) Overtime Report**
- D) Adjustment Report**

9) Board Comments

10) Pay Bills/Adjournment

Homosassa Special Water District

Regular Meeting

December 20, 2010

A Regular Meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, December 20, 2010. Present were:

Commissioner Schultz
Commissioner MacRae
Commissioner Bitter
Denise Lyn (Attorney)
George McDonald (Engineer)

Commissioner Seibert
Commissioner Jeeves
David Purnell (Superintendent)
Teresa Olds (HSWD Staff)

Commissioner Schultz called the meeting to order at 3:00 P.M.

1) Additions, Deletions, Corrections of Regular Meeting Minutes of November 15, 2010

Commissioner Jeeves made a motion to accept the minutes as presented. Commissioner Seibert seconded the motion. Vote yes. Motion carried.

2) Public Notice

A) Adjustment due to leak (Lewis Ranieri Account # 01122)

Commissioner MacRae made a motion to approve the leak adjustment and give customer time to pay if needed. Commissioner Seibert seconded the motion. Vote yes. Motion carried.

3) Stonebrook Project Update (Superintendent Purnell)

Sup. Purnell stated that the project outside of the park is approximately 75 to 80% complete.

Discussion.

4) Attorney Report

A) Tradewinds Easement Update

Attorney Lyn has nothing new on this item at this time.

B) Inter Local Agreements with Citrus County

Attorney Lyn has nothing new on this item at this time.

C) Update on letter sent to property owner next to Peach Orchard

Attorney Lyn stated to the Board that this letter had just been sent out. Will report on this at the January meeting.

5) 2010-2011 Budget

- A) October Budget Report**
- B) November Budget Report**

Discussion.

6) Staff Report

- A) Banking Information**
- B) 2011 Holiday Schedule**
- C) 2011 Meeting Time & Dates**

Board agreed to keep the Board Meeting dates and times the same. 3rd Monday of every month @ 3:00 PM

D) Stonebrook Customer Letter

Staff would like to send out the customers inside Stonebrook a letter along with the customer packet.

Mr. McDirmit will be here at the January meeting to present the Board with the Yearend Audit.

Discussion.

7) Superintendent's Report

Sup. Purnell discussed with the Board his Superintendent's Report.

Discussion on fees to be charged to Stonebrook Customers:

Commissioner MacRae feels we should not charge the customers a deposit or a meter fee and if there is a property that is currently not being serviced, that customer would be required to pay for a meter and a deposit.

Commissioner Jeeves, Commissioner Bitter and Commissioner Seibert agrees with Commissioner MacRae.

Commissioner Schultz states that the consensus is to waive the deposit and meter fee.

Discussion on the Riverhaven Tank Project.

8) Reports to the Board

- A) Shut off list**
- B) Number of Past Dues Mailed**
- C) Overtime Report**
- D) Adjustment Report**

Superintendent Purnell asked the Board for permission to take his old laptop home to use for work purposes.

Staff to change the approved letter to send to Stonebrook customers to include waiving the meter fees and deposit issues.

9) Board Comments

Board wished staff a Merry Christmas.

10) Pay Bills/Adjournment

Commissioner Bitter made a motion to pay the bills and adjourn the meeting. Commissioner Seibert seconded the motion. Vote yes. Motion carried.

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
11825	S	7 ADVANCE AUTO PARTS	63.13	11/15/10	11/10	CL 7416	18.57
						CL 7417	15.19
						CL 7432	9.39
						CL 7503	19.98
11826	S	19 AMERICAN WATER WORKS ASSOCIATION	59.00	11/15/10	11/10	CL 7555	59.00
11827	S	23 BLUE CROSS/BLUE SHIELD OF FLORIDA	9273.58	11/15/10	11/10	CL 7554	9273.58
11828	S	27 BRIGHT HOUSE NETWORK	62.96	11/15/10	11/10	CL 7556	62.96
11829	S	302 CONNEY SAFETY	968.77	11/15/10	11/10	CL 7551	968.77
11830	S	102 INSTRUMENT SPECIALTIES INC.	110.00	11/15/10	11/10	CL 7550	110.00
11831	S	143 SEARS	174.94	11/15/10	11/10	CL 7430	174.94
11832	S	296 TRANSMONTAIGNE PRODUCT SERVICES, INC	2744.50	11/15/10	11/10	CL 7552	2744.50
11833	S	170 VERMEER SOUTHEAST	679.61	11/15/10	11/10	CL 7557	679.61
11834	S	173 WASTE MGMT OF CENTRAL FL	38.96	11/15/10	11/10	CL 7549	38.96
11835	S	291 ARAMARK REFRESHMENT SERVICES	59.15	11/18/10	11/10	CL 7558	59.15
11836	S	150 CENTURYLINK	402.60	11/18/10	11/10	CL 7565	265.50
						CL 7566	137.10
11837	S	72 FEI-TAMPA, WATERWORKS #044	1856.70	11/18/10	11/10	CL 7562	1856.70
11838	S	80 FLORIDA PEST CONTROL & CHEMICAL CO.	81.00	11/18/10	11/10	CL 7560	81.00
11839	S	330 GUTERMANN, INC	74198.00	11/18/10	11/10	CL 7563	74198.00
11840	S	95 HITCH CENTRAL	330.96	11/18/10	11/10	CL 7561	330.96
11841	S	321 MOBIL 1 LUBE EXPRESS	31.49	11/18/10	11/10	CL 7559	31.49
11842	S	170 VERMEER SOUTHEAST	1555.27	11/18/10	11/10	CL 7564	1555.27
11843	S	26 BOARD OF CO COMM	61.55	11/24/10		CL 7567	61.55
11844	S	27 BRIGHT HOUSE NETWORK	124.04	11/24/10		CL 7568	124.04
11845	S	304 CENTRAL FLORIDA CONTROLS, LLC	242.81	11/24/10		CL 7576	242.81
11846	S	245 HILLS SHRED EXPRESS	60.00	11/24/10		CL 7573	60.00

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
11847	S	329 N.C.R.S.	99.00	11/24/10			
						CL 7575	99.00
11848	S	331 SPRING HILL WELL DRILLING, INC.	110.00	11/24/10			
						CL 7574	110.00
11849	S	159 SUNSTATE METER & SUPPLY	9668.50	11/24/10			
						CL 7570	3488.65
						CL 7571	2679.40
						CL 7572	1200.25
						CL 7577	2300.20
11850	S	234 SUNTRUST LOAN PAYMENT	20578.75	11/24/10			
						CL 7569	20578.75
11851	S	324 UTILTIY TECHNICIANS, INC.	8150.00	11/24/10			
						CL 7578	8150.00
11852	S	171 WALMART COMMUNITY	535.00	11/24/10			
						CL 7477	274.32
						CL 7486	3.82
						CL 7499	4.84
						CL 7500	72.74
						CL 7522	31.50
						CL 7533	125.70
						CL 7548	22.08
11855 *	S	150 CENTURYLINK	127.67	11/29/10			
						CL 7582	43.01
						CL 7583	46.53
						CL 7584	38.13
11856	S	91 GULF COAST READY MIX	191.25	11/29/10			
						CL 7588	191.25
11857	S	97 HOMOSASSA PRINTING	402.00	11/29/10			
						CL 7587	402.00
11858	S	274 IN TOUCH COMMUNICATIONS	95.00	11/29/10			
						CL 7585	95.00
11859	S	102 INSTRUMENT SPECIALTIES INC.	110.00	11/29/10			
						CL 7581	110.00
11860	S	122 NEXTEL COMMUNICATIONS	454.17	11/29/10			
						CL 7586	454.17
11861	S	159 SUNSTATE METER & SUPPLY	8326.66	11/29/10			
						CL 7591	3325.56
						CL 7592	1794.95
						CL 7593	3206.15
11862	S	157 SUNTRUST BANKCARD, N A	2671.60	11/29/10			
						CL 7485	132.00
						CL 7496	299.97
						CL 7497	99.99
						CL 7501	5.54
						CL 7502	5.54
						CL 7504	36.90
						CL 7527	96.99
						CL 7529	18.30
						CL 7544	10.28
						CL 7545	210.00
						CL 7589	176.00
						CL 7590	1310.10

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
11862	S	157 SUNTRUST BANKCARD, N A	2671.60	11/29/10			
11863	S	167 USA BLUEBOOK	234.06	11/29/10		CL 7594	269.99
11864	S	179 W R E C	2139.72	11/29/10		CL 7580	234.06
11865	S	999999 DUNCAN STEUCH	26.25	11/30/10		CL 7579	2139.72
11866	S	100 HOMOSASSA SPECIAL WATER	550.00	11/30/10	11/10	CL 7598	26.25
11867	S	999999 KAREN RICHARDS	50.90	11/30/10		CL 7595	550.00
11868	S	999999 NICK MOFFETT	6.75	11/30/10		CL 7597	50.90
11869	S	999999 TESS OR CHUCK BLENCO	24.50	11/30/10		CL 7599	6.75
						CL 7596	24.50
Total for Claim Checks			147730.80				
Count for Claim Checks							43
# of Checks:	43	Total:	147730.80				

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
11870	M	110 LINDA M. COOPER	300.00	12/01/10			
						CL 7600	300.00
11871	M	105 JANICE WARREN	152.10	12/08/10			
						CL 7652	152.10
11872	S	1 A-1 ALARM SYSTEMS	100.00	12/06/10			
						CL 7614	100.00
11873	S	278 ALL AMERICAN AUTO SERVICE	757.60	12/06/10			
						CL 7608	757.60
11874	S	27 BRIGHT HOUSE NETWORK	109.95	12/06/10			
						CL 7609	109.95
11875	S	248 BUCK & BUCK	235.95	12/06/10			
						CL 7612	235.95
11876	S	150 CENTURYLINK	130.00	12/06/10			
						CL 7618	130.00
11877	S	29 CITRUS COUNTY BOCC	198.37	12/06/10			
						CL 7606	198.37
11878	S	45 CRYSTAL RIVER QUARRIES	124.26	12/06/10			
						CL 7616	124.26
11879	S	183 GEOFFREY GREENE, C.F.A.	2066.46	12/06/10			
						CL 7613	2066.46
11880	S	100 HOMOSASSA SPECIAL WATER	96.00	12/06/10			
						CL 7604	96.00
11881	S	107 KANE'S ACE HARDWARE	981.20	12/06/10			
						CL 7478	102.73
						CL 7528	71.21
						CL 7531	51.30
						CL 7547	70.96
						CL 7619	118.03
						CL 7620	41.96
						CL 7621	52.96
						CL 7622	94.99
						CL 7623	33.98
						CL 7624	108.98
						CL 7625	24.46
						CL 7626	30.48
						CL 7627	59.90
						CL 7628	21.97
						CL 7629	52.55
						CL 7630	21.47
						CL 7631	23.27
11882	S	127 PACK N POST	14.80	12/06/10			
						CL 7603	14.80
11883	S	132 PROGRESS ENERGY FLORIDA	29.32	12/06/10			
						CL 7611	29.32
11884	S	262 SF TECHNOLOGIES, LLC	475.18	12/06/10			
						CL 7617	475.18
11885	S	322 STATE OF FLORIDA DISBURSEMENT UNIT	500.00	12/06/10			
						CL 7601	500.00

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
11886	S	156 SUNSHINE STATE ONE CALL	58.68	12/06/10			
						CL 7615	58.68
11887	S	159 SUNSTATE METER & SUPPLY	197.64	12/06/10			
						CL 7602	56.07
						CL 7607	141.57
11888	S	179 W R E C	103.83	12/06/10			
						CL 7605	103.83
11889	S	315 WASTE SERVICES OF FLORIDA INC	39.70	12/06/10			
						CL 7610	39.70
11890	S	182 DENISE A LYN, P.A.	700.00	12/08/10			
						CL 7645	700.00
11891	S	77 FLORIDA MUNICIPAL	14097.00	12/08/10			
						CL 7649	14097.00
11892	S	186 MCDONALD GROUP INTERNATIONAL, INC.	5445.00	12/08/10			
						CL 7646	5445.00
11893	S	159 SUNSTATE METER & SUPPLY	5298.80	12/08/10			
						CL 7647	640.00
						CL 7648	4658.80
11895 *	S	7 ADVANCE AUTO PARTS	218.79	12/13/10			
						CL 7480	19.41
						CL 7482	29.95
						CL 7542	24.90
						CL 7543	7.98
						CL 7553	96.42
						CL 7644	16.28
						CL 7662	23.85
						CL 7665	
11896	S	23 BLUE CROSS/BLUE SHIELD OF FLORIDA	9273.58	12/13/10			
						CL 7659	9273.58
11897	S	27 BRIGHT HOUSE NETWORK	189.95	12/13/10			
						CL 7658	189.95
11898	S	240 FCCCHR	120.00	12/13/10			
						CL 7669	120.00
11899	S	96 HOME DEPOT CREDIT SERVICES	749.74	12/13/10			
						CL 7633	71.17
						CL 7634	8.37
						CL 7642	168.44
						CL 7643	98.13
						CL 7650	66.97
						CL 7653	336.66
11900	S	211 RING POWER CORPORATION	1579.77	12/13/10			
						CL 7668	104.77
						CL 7670	750.00
						CL 7671	725.00
11901	S	141 S A C ENVIRONMENTAL	214.00	12/13/10			
						CL 7660	214.00
11902	S	296 TRANSMONTAIGNE PRODUCT SERVICES, INC	3547.59	12/13/10			
						CL 7661	3547.59

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
11903	S	167 USA BLUEBOOK	769.11	12/13/10		CL 7666	769.11
Total for Claim Checks			48874.37				
Count for Claim Checks				33			
# of Checks:	33	Total:	48874.37				