

Homosassa Special Water District

REGULAR MEETING

April 18, 2011

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, April 18, 2011 at the Water District office located at 7922 W. Grover Cleveland Blvd., Homosassa, FL.

Present were:

Commissioner Schultz
Commissioner Seibert
Commissioner Jeeves
Commissioner Bitter

Denise Lyn, HSWD Attorney
David Purnell (Superintendent)
Teresa Olds (HSWD Staff)
Alvie Baker (HSWD Staff)
Jesse Judge (Roxby Group)
George McDonald (Engineer)

Commissioner Schultz called the meeting to order at 3:00 p.m.

1) Additions, Corrections, Deletions of the Minutes of the Regular Meeting of March 21, 2011

Commissioner Jeeves made a motion to approve the Minutes of the Regular Meeting of Commissioner Seibert seconded. Vote yes. Motion carried.

2) Public Input:

A) Mrs. Arthur Flick (Request for adjustment due to leak) (on file)

Commissioner Seibert made a motion to waive the conservation rates for January and February, also grant an extension of six months to pay if needed. Commissioner Jeeves seconded. Vote yes. Motion carried.

B) Peter North (Request for adjustment due to leak) (on file)

Commissioner Seibert made a motion to waive the conservation rates and grant an extension of six months to pay if needed. Commissioner Jeeves seconded. Vote yes. Motion carried.

3) Blue Cross Blue Shield – Jesse Judge

The District is getting a 5.1% decrease this year.

Discussion.

4) April Agenda Items

Superintendent Purnell:

Recommendations for increase in Turn On Fee's (Under Superintendent's Report)

Commissioner Schultz:

Inter Local Agreements with Citrus County

Put this item on May Agenda

Attorney Lyn:

Property next to Peach Orchard (Under Attorney Report)

District hiring Accountant (Under Attorney Report)

8-4) Riverhaven Tank Project (on file)

Discussion.

Commissioner Bitter made a motion to make the appropriate edits to the specifications and go out for bids on the project, pending the review from the District Attorney. Commissioner Jeeves seconded. Vote yes. Motion carried.

In the future when the District has a large contract and or bid for the Commissioner's Review Superintendent Purnell will provide a link to view such documents. Commissioner Jeeves and Commissioner Seibert will be able review it on the web site. Commissioner Schultz and Commissioner Bitter would like a hard copy.

The Bids will be opened at the May Board Meeting.

8-3) Stonebrook:

Discussion.

The District received clearance for the new water mains on Stonebrook, Amelia and Stonegate. Lines are now in service.

Discussion.

7-3) Staff Report – Stonebrook

Discussion.

7-D) Stonebrook Letter

Discussion.

The staff would like to send a letter to the customer's that have not contacted the District with their information, which we need to set up service. This letter will be sent certified.

Commissioner Jeeves made a motion to accept the letter, the only change add the District's phone number to the last paragraph. Commissioner Seibert seconded for further discussion.

Discussion.

The letter will be called Late Application Fee and the money will not be refunded.

Commissioner Schultz would like the letter sent out by May 1st.

Commissioner Jeeves amended the motion to include the changes. Commissioner Seibert seconded. Vote yes. Motion carried.

7) Staff Report (on file)

A) Banking Information

Discussion.

The interest from the CD at Superior will be deposited into the operating account every month. Superior Bank is now known as Superior Bank NA.

B) Most current Legislative proposal for Florida Retirement System changes

C) Accounts to be written off

Commissioner Bitter made a motion to write off the accounts that were presented. Commissioner Jeeves seconded. Vote yes. Motion carried.

5) Attorney Report

A) Property next to Peach Orchard (Update)

Discussion.

The Commissioner's want Attorney Lyn to make an offer on the property and to include all the standard contingencies.

Commissioner Jeeves made a motion to make an offer of \$75,000. Commissioner Seibert seconded. Vote yes. Motion carried.

Put on May Agenda

B) District hiring Accountant

Discussion.

Attorney Lyn provided the Board with a draft for a request for proposals for Accounting Services.

Commissioner Seibert made a motion to go ahead with the request and advertise accordingly. Commissioner Jeeves seconded. Vote yes. Motion carried.

Put on May Agenda

6) 2010-2011 Budget (on file)

Discussion.

8) Superintendent's Report (on file)

8-1) After – Hours Reconnection Fee:

Discussion.

Commissioner Jeeves made a recommendation to increase the after hour reconnection fee to \$30.00. Commissioner Seibert seconded. Vote yes. Motion carried.

Discussion.

9) Reports to the Board

A) Shut off List (on file)

B) Number of Past Dues Mailed (on file)

C) Overtime Report (on file)

D) Adjustment Report (on file)

10) Board Comments

11) Pay Bills/Adjournment

Commissioner Seibert made a motion to pay bills and adjourn the meeting. Commissioner Jeeves seconded. Vote yes. Motion carried.

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12122	S	339 ANSTON-GREENLEES INC	2400.00	03/21/11	3/11	CL 7984	2400.00
12123	S	27 BRIGHT HOUSE NETWORK	124.03	03/21/11	3/11	CL 8000	124.03
12124	S	182 DENISE A LYN, P.A.	562.50	03/21/11	3/11	CL 7982	562.50
12125	S	123 NICK NICHOLAS FORD	71.40	03/21/11	3/11	CL 7983	71.40
12126	S	159 SUNSTATE METER & SUPPLY	3325.46	03/21/11	3/11	CL 7985	3325.46
12127	S	234 SUNTRUST LOAN PAYMENT	20578.75	03/21/11	3/11	CL 8001	20578.75
12128	C S	292 COMFORT INN	0.00	03/24/11		CL 8006	
12129	* S	247 DEP OPERATOR CERTIFICATION	75.00	03/24/11	3/11	CL 8002	75.00
12130	S	97 HOMOSASSA PRINTING	163.70	03/24/11		CL 8008	163.70
12131	S	329 NCRS	99.00	03/24/11		CL 8007	99.00
12132	S	246 SCOTT ANTLEY	223.00	03/24/11	3/11	CL 8005	223.00
12133	S	171 WALMART COMMUNITY	613.04	03/24/11	3/11	CL 7889	27.16
						CL 7896	232.25
						CL 7897	53.11
						CL 7988	31.57
						CL 7991	92.61
						CL 8009	176.34
12134	S	247 DEP OPERATOR CERTIFICATION	75.00	03/24/11	3/11	CL 8003	75.00
12135	S	247 DEP OPERATOR CERTIFICATION	75.00	03/24/11	3/11	CL 8004	75.00
12139	* S	150 CENTURYLINK	128.25	03/29/11		CL 8013	42.44
						CL 8014	38.30
						CL 8015	47.51
12140	S	224 COUNTRY FEED & SUPPLY	396.00	03/29/11		CL 8010	396.00
12141	S	72 FEI-TAMPA, WATERWORKS #044	359.80	03/29/11		CL 8011	359.80
12142	S	274 IN TOUCH COMMUNICATIONS	95.00	03/29/11		CL 8016	95.00
12143	S	184 MCDIRMIT/// DAVIS	300.00	03/29/11		CL 8012	300.00
12144	S	321 MOBIL 1 LUBE EXPRESS	52.19	03/29/11		CL 8017	52.19

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12145	S	122 NEXTEL COMMUNICATIONS	463.04	03/29/11		CL 8018	463.04
12146	S	159 SUNSTATE METER & SUPPLY	304.24	03/29/11		CL 8019	304.24
12147	S	157 SUNTRUST BANKCARD, N A	416.09	03/29/11		CL 7917 CL 7926 CL 7927 CL 7946 CL 7987	45.81 175.00 175.00 11.08 9.20
12148	S	999999 CRISTINA HICKS	29.90	03/29/11		CL 8022	29.90
12149	S	999999 DEBBIE BUNN	39.00	03/29/11		CL 8023	39.00
12150	S	100 HOMOSASSA SPECIAL WATER	165.00	03/29/11	3/11	CL 8020	165.00
12151	S	999999 KATHERIN COLLINS	21.00	03/29/11		CL 8021	21.00
12152	S	999999 ROD MIEDEMA	37.25	03/29/11		CL 8024	37.25
Total for Claim Checks			31192.64				
Count for Claim Checks			28				

of Checks: 28 Total: 31192.64

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12153	M	110 LINDA M. COOPER	300.00	04/01/11		CL 8025	300.00
12154	S	150 CENTURYLINK	130.00	04/05/11		CL 8049	130.00
12155	S	247 DEP OPERATOR CERTIFICATION	75.00	04/05/11		CL 8047	75.00
12156	S	340 FLEET SERVICES	2260.18	04/05/11		CL 8051	2260.18
12157	S	96 HOME DEPOT CREDIT SERVICES	267.27	04/05/11		CL 7986	125.53
						CL 7990	20.87
						CL 8042	120.87
12158	S	100 HOMOSASSA SPECIAL WATER	90.80	04/05/11		CL 8044	90.80
12159	S	132 PROGRESS ENERGY FLORIDA	34.01	04/05/11		CL 8046	34.01
12160	S	262 SF TECHNOLOGIES, LLC	1970.48	04/05/11		CL 8050	1970.48
12161	S	322 STATE OF FLORIDA DISBURSEMENT UNIT	500.00	04/05/11		CL 8026	500.00
12162	S	159 SUNSTATE METER & SUPPLY	4574.78	04/05/11		CL 8043	1200.88
						CL 8048	3373.90
12163	S	179 W R E C	2322.66	04/05/11		CL 8045	2322.66
12167 *	S	1 A-1 ALARM SYSTEMS	100.00	04/06/11		CL 8052	100.00
12168	S	107 KANE'S ACE HARDWARE	382.96	04/06/11		CL 7942	3.60
						CL 7943	10.08
						CL 7944	19.23
						CL 7945	15.57
						CL 7989	19.48
						CL 7992	26.94
						CL 7993	19.99
						CL 7994	4.28
						CL 7995	73.98
						CL 8027	29.94
						CL 8028	12.94
						CL 8029	65.69
						CL 8031	62.31
						CL 8053	7.95
						CL 8054	10.98
12169	S	159 SUNSTATE METER & SUPPLY	1899.91	04/06/11		CL 8056	1899.91
12170	S	7 ADVANCE AUTO PARTS	406.60	04/11/11		CL 7996	80.63
						CL 7997	64.01
						CL 7998	8.98
						CL 7999	3.99
						CL 8030	88.61
						CL 8033	104.43

